



2307 Barada St. Falls City, NE 68355 / (402) 245-2851

Support Staff – Aquatic Center

Wage Range: \$13.50 - \$14.25 hourly (2025 season)

Position Summary

Under the supervision of the Parks & Recreation Director and Assistant Manager. Support Staff members are flexible members of our Aquatic Facility that have tasks assigned in admissions, concessions, and(or) the pool area. Responsibilities include but are not limited to operating a cash register, customer admittance, equipment rental, general custodial work, slide attending, and food preparation.

Essential Functions

- Display honest, trustworthy, and ethical behavior when dealing with customers.
- Establish and maintain cooperative working relationships with customers and staff.
- Regular attendance that is punctual and dependable is required.
- Greet patrons at the admission desk and collect admission fees.
- Operate cash register; take money for admission fees, food/drink, and equipment rentals; give correct change.
- Operate equipment such as, but not limited to, microwave oven, drink dispenser, nacho warmer, fryers, mops, brooms, crock-pot and other related equipment or appliances.
- Prepare and serve food and drink items to patrons.
- Must quickly and efficiently accommodate the patron's admissions or concessions needs.
- Provide information and remain accurate and accountable for all transactions on a cash register system.
- Keep areas of admission and concession area clean.
- Excellent communication and people skills required.
- Maintain a positive attitude in handling public and daily operations.
- Enforce facility rules when attending slides to ensure patron safety.
- Perform general maintenance and custodial duties.
- Perform other duties assigned which are directly related to the major responsibilities of the job.

Required Skills & Qualifications

Knowledge of:

- Basic understanding of money handling procedures.
- Some experience interacting with the public and general office skills desired.
- Operation of equipment such as, but not limited to, a microwave oven, drink dispenser, nacho warmer, fryers, cash register, mops, brooms, crock-pot and other related equipment or appliances.

Ability to:

- Report to work as scheduled and notify the appropriate individuals in advance if unable to work.
- Communicate clearly and concisely, both orally and in writing.
- Follow oral and written instructions.
- Work a flexible schedule with some holiday and weekend work required.
- Work with minimal daily supervision.

Education and Experience

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. Minimum age requirement of 14 (only individuals aged 16 years or older are able to attend elevated slide structures).

License or Certification

None required.

Working Hours

Hours will vary Monday through Sunday 9am-10pm depending on department needs but will include working days, evenings, weekends, and holidays. The duration of this position is Memorial weekend through the end of summer.

Salary

Position will start at the entry level of the City's salary table. Consideration may be given if experience exceeds entry level qualifications.

Other

Candidates are subject to a background check and drug screen.