



CITY OF FALLS CITY

2307 BARADA STREET, FALLS CITY, NE 68355
402-245-2851

OPERATOR II – WATER TREATMENT PLANT

WAGE RANGE:

POSITION SUMMARY:

Under supervision of the Water Plant Chief Operator or the general supervision of the Public Works Superintendent, participates in the operation and maintenance of the Water Plant operation.

RESPONSIBILITIES:

- Maintains proper clear well, reaction basin and filter levels.
- Monitors instrument panel.
- Monitors and adjusts pumps and other plant machinery to keep proper water pressure and flow.
- Ensures water quality by monitoring and making adjustments to the treatment process.
- Obtains water samples, tests for chlorine and other substances to ensure water quality.
- Performs general/preventive maintenance on plant machinery and equipment.
- Accomplishes janitorial work throughout the plant.
- Repairs water meters.
- Keeps current required licensure.
- Performs related work as required.
- Assists in the development of the Back Flow Prevention Program.
- Oversees customer surveys (for the program).
- Reads and prepares documents, surveys, and other items for the City's Back Flow Prevention Program.
- Prepares for, sets, and attends meetings/conferences with utility customers in order to complete required surveys for Back Flow Prevention Program.
- Schedules and tests back flow prevention devices.
- Updates the City's utility maps.
- Keeps current required water operator's license.
- Interacts with the public, other employees, and supervisors in a polite, calm, and professional manner.

- As requested, runs errands within the city.
- May be transferred to assist other departments in performing other work.
- Acts to properly obey all orders given by supervisor(s) in charge of the position.

REQUIRED SKILLS AND QUALIFICATIONS:

- Thorough knowledge of the principles, practices, and operations of a water plant operation.
- The methods, equipment, materials, and tools required for plant operation and repair.
- Skill in use of tools and plant test equipment.
- Ability to inspect and diagnose the repair and/or operation needs of the water plant system and the back flow prevention program.
- Make reports.
- Communicate effectively with co-workers, trainees, the public and all supervisory personnel.

TRAINING AND EXPERIENCE:

Any combination of training and experience that will allow the incumbent to acquire the required knowledge, skills, and abilities to perform the required tasks. Must have Grade II Water Operator's License and a Grade IV Back Flow License. At least three (3) years of progressively responsible experience in Water Operations is desired prior to appointment to this position.

WORKING CONDITIONS:

Work performed by this position is performed both indoors and outdoors, thus, some inclement weather may be encountered. This job requires some heavy lifting. Some exposure to toxic material could be encountered. Normal work week is 40 hours. Call back to duty may be encountered to meet emergency response or extended workday requirements. Must have a current Nebraska driver's license.