



CITY OF FALLS CITY – Parks & Recreation
CONCESSION STAND BID APPLICATION FORM
Dallas Jones Memorial Park – North & South Concession Stands

SECTION 1 – APPLICANT INFORMATION

Name of Applicant / Organization: _____

Contact Person: _____ Phone: _____

Email: _____ Mailing Address: _____

Are you applying as: Individual Business Nonprofit / Youth Organization

SECTION 2 – STAND(S) YOU ARE BIDDING ON

Please check all that apply:

- Dallas Jones – North Concession Stand
- Dallas Jones – South Concession Stand
- Both North & South

SECTION 3 – BID AMOUNT (REQUIRED)

Bid Amount:

- North Stand: \$_____ per season
- South Stand: \$_____ per season
- Combined Bid (if bidding on both): \$_____

SECTION 4 – EXPERIENCE & QUALIFICATIONS

Briefly describe your experience operating concessions, food service, events, or similar activities. Include organizations, dates, and relevant responsibilities.

SECTION 5 – FOOD SAFETY & COMPLIANCE PLAN

Provide a brief summary of how you will meet food safety standards, including licensing, certifications, food storage, cleaning procedures, and compliance with state/local regulations.

SECTION 6 – STAFFING & HOURS OF OPERATION

Provide or attach your plan for staffing the concession stands, including number of workers/volunteers, supervision, and how you will ensure the stand is open during all scheduled games.

SECTION 7 – PROPOSED MENU & PRICING

Attach or list your proposed menu and approximate pricing for main items (e.g., hot food, drinks, snacks, cold treats).

SECTION 8 – EQUIPMENT (ACKNOWLEDGEMENT)

The City of Falls City does **not** provide concession equipment.

Applicants are responsible for supplying all refrigerators, freezers, warmers, smallwares, soda coolers, food inventory, and other operational equipment.

Do you understand and accept this requirement?

Yes No

SECTION 9 – INSURANCE REQUIREMENT

If selected, applicants must provide **General Liability Insurance**, naming the **City of Falls City** as *Additional Insured*.

Do you agree to obtain this coverage?

Yes No

SECTION 10 – SIGNATURE & CERTIFICATION

By signing below, I certify that:

- The information in this application is true and complete
- I have reviewed the draft lease agreement and agree to comply with all conditions
- I understand the City may reject any or all bids
- If selected, I will enter into a formal lease agreement with the City of Falls City

Applicant Signature: _____

Printed Name: _____

Date: _____