



The Board may vote to go into Closed Session on any agenda item as allowed by State Law.

ROUTINE BUSINESS

1. Announcement of Open Meetings Act
 2. Roll Call
 3. Claims Review
 4. Public Works Report
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CONSENT AGENDA

1. Minutes Approval for September 4th, 2025
2. Agenda Approval
3. Consent Agenda

Any item listed on the Consent Agenda may, by the request of any single BOPW Member, be considered as a separate item under the Regular Agenda Section of the Agenda.

OLD BUSINESS

REGULAR BUSINESS

1. Discussion and Action – Approval of Change Order No. 2 with NPL Mid-America in amount of -\$18,455.97.
 2. Discussion and Action – Recommend to City Council approval of Olsson & Associates for the predesign phase in amount of \$1,507,421.00 for the Energy Forward Transmission Line Project.
 3. Discussion and Action – Approval of proposal from JEO in amount of \$5,000.00 for on call GIS services.
 4. Discussion and Action – Recommend to City Council to execute Signing Resolution and Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2025.
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ADJOURNMENT

Trevor Campbell, Public Works Director



City of Falls City, NE

Utility
Budget Report
Account Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 600 - Electric							
Revenue							
600-07-00-41800	Sales Tax	544,052.00	544,052.00	43,675.16	357,491.70	-186,560.30	34.29 %
600-07-00-43000	Grant-Federal Funds	573,047.00	573,047.00	0.00	0.00	-573,047.00	100.00 %
600-07-00-43100	Grant-State Funds	0.00	0.00	-29,900,000.00	0.00	0.00	0.00 %
600-07-00-44300	Residential	3,475,190.00	3,475,190.00	377,351.81	2,974,017.50	-501,172.50	14.42 %
600-07-00-44305	Commercial-Small	3,496,391.00	3,496,391.00	377,456.17	3,272,754.00	-223,637.00	6.40 %
600-07-00-44310	Commercial-Large	197,619.00	197,619.00	13,184.42	139,561.84	-58,057.16	29.38 %
600-07-00-44320	Service Fees	6,625.00	6,625.00	14,480.00	24,299.89	17,674.89	366.79 %
600-07-00-44360	Other Charges for Service	14,500.00	14,500.00	0.00	200.00	-14,300.00	98.62 %
600-07-00-44365	Customer Deposit Fee	0.00	0.00	-200.00	-5,825.81	-5,825.81	0.00 %
600-07-00-45000	Interest	108,706.44	108,706.44	45,669.28	375,821.21	267,114.77	345.72 %
600-07-00-45010	All Utility - Level Pay	0.00	0.00	1,515.52	-36,998.44	-36,998.44	0.00 %
600-07-00-45500	Generation Capacity Sales	180,000.00	180,000.00	90,000.00	180,000.00	0.00	0.00 %
600-07-00-46220	Sale of Supplies/Merchandise	0.00	0.00	2,560.43	22,511.45	22,511.45	0.00 %
600-07-00-46300	Forfeitures/Penalties	27,250.00	27,250.00	2,342.10	23,664.50	-3,585.50	13.16 %
600-07-00-46550	Miscellaneous	0.00	0.00	0.00	12,132.67	12,132.67	0.00 %
600-07-00-47290	Transfers In	300,000.00	300,000.00	0.00	106,262.68	-193,737.32	64.58 %
600-07-00-48000	Infrastructure Agreement	42,500.00	42,500.00	0.00	9,344.00	-33,156.00	78.01 %
Revenue Total:		8,965,880.44	8,965,880.44	-28,931,965.11	7,455,237.19	-1,510,643.25	16.85 %
Expense							
600-07-00-51302	Association Dues	750.00	750.00	0.00	842.50	-92.50	-12.33 %
600-07-00-52087	Depreciation Expense	805,874.85	805,874.85	0.00	0.00	805,874.85	100.00 %
600-07-00-52103	Bank Charges	14,350.00	14,350.00	4,778.78	41,825.55	-27,475.55	-191.47 %
600-07-00-52109	Legal Expense	7,125.00	7,125.00	780.00	17,170.50	-10,045.50	-140.99 %
600-07-00-52110	Labor Relations Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
600-07-00-52147	Advertising Expense	3,425.00	3,425.00	583.06	3,333.44	91.56	2.67 %
600-07-00-52172	Payments to Other Agencies	0.00	0.00	0.00	2,005.98	-2,005.98	0.00 %
600-07-00-52185	Tax Expense	544,052.00	544,052.00	43,768.70	313,750.28	230,301.72	42.33 %
600-07-00-52187	PILOT Expense	507,782.00	507,782.00	39,817.68	403,611.79	104,170.21	20.51 %
600-07-00-52192	Accounting & Auditing Expense	7,125.00	7,125.00	0.00	4,854.78	2,270.22	31.86 %
600-07-00-52197	Engineering Expense	180,000.00	180,000.00	17,496.98	103,734.96	76,265.04	42.37 %
600-07-00-52198	Other Professional Services	0.00	0.00	525.00	23,514.48	-23,514.48	0.00 %
600-07-00-52199	Other Contractual Services	0.00	0.00	31.25	33,243.91	-33,243.91	0.00 %
600-07-00-52303	Commodity Purchase for Resale	2,498,606.00	2,498,606.00	258,660.25	2,006,434.72	492,171.28	19.70 %
600-07-00-52387	Postage/Shipping	4,750.00	4,750.00	208.45	7,340.72	-2,590.72	-54.54 %
600-07-00-52915	999 Funds-Use of Inventory Items	0.00	0.00	540.34	4,929.41	-4,929.41	0.00 %
600-07-00-52920	Cost of Merchandise Sold-External	0.00	0.00	0.00	2,249.17	-2,249.17	0.00 %
600-07-00-53300	Easement/ROW	6,750.00	6,750.00	749.73	2,627.73	4,122.27	61.07 %
600-07-00-54103	Interest Expense	282,886.50	282,886.50	0.00	345,537.50	-62,651.00	-22.15 %
600-07-00-54110	Principal Payments	800,000.00	800,000.00	0.00	800,000.00	0.00	0.00 %
600-07-00-54115	Debt Service Fees	800.00	800.00	0.00	1,800.00	-1,000.00	-125.00 %
600-07-00-60000	Transfers Out	0.00	0.00	-14,900,000.00	2,463.81	-2,463.81	0.00 %
600-07-61-51000	Salaries-Regular Full Time	443,400.18	443,400.18	21,567.05	294,926.30	148,473.88	33.49 %
600-07-61-51040	Overtime	4,677.75	4,677.75	2,508.63	22,830.17	-18,152.42	-388.06 %
600-07-61-51060	Special Pay-Holiday	0.00	0.00	406.69	20,705.73	-20,705.73	0.00 %
600-07-61-51061	Special Pay-Sick Leave	0.00	0.00	469.92	18,949.01	-18,949.01	0.00 %
600-07-61-51062	Special Pay-Vacation	0.00	0.00	1,558.26	14,778.72	-14,778.72	0.00 %
600-07-61-51063	Special Pay-OnCall Pay	0.00	0.00	346.16	8,898.92	-8,898.92	0.00 %
600-07-61-51065	Special Pay-CTO	0.00	0.00	711.49	26,981.69	-26,981.69	0.00 %
600-07-61-51099	Other Pay	0.00	0.00	32.30	12,295.53	-12,295.53	0.00 %
600-07-61-51100	Payroll Taxes-FICA	33,920.11	33,920.11	2,207.93	33,947.77	-27.66	-0.08 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
600-07-61-51120	Payroll Taxes-NE	0.00	0.00	0.00	564.11	-564.11	0.00 %
600-07-61-51200	Group Insurance-Health/Dental/Vis	70,605.60	70,605.60	2,782.10	54,958.90	15,646.70	22.16 %
600-07-61-51210	Allowances-Medical InLieu	6,600.00	6,600.00	1,210.00	5,060.00	1,540.00	23.33 %
600-07-61-51220	Health Savings Account	11,750.00	11,750.00	0.00	20,879.17	-9,129.17	-77.70 %
600-07-61-51230	Retirement-501a/457b	22,539.68	22,539.68	824.89	20,351.31	2,188.37	9.71 %
600-07-61-51299	Other Benefits & Costs	0.00	0.00	455.48	-4,239.57	4,239.57	0.00 %
600-07-61-51300	Subscriptions & Educational Materi	0.00	0.00	0.00	3,787.55	-3,787.55	0.00 %
600-07-61-51310	Training, Meetings & Conferences	21,250.00	21,250.00	80.92	11,514.58	9,735.42	45.81 %
600-07-61-52011	Telephone	5,125.32	5,125.32	750.45	7,418.88	-2,293.56	-44.75 %
600-07-61-52014	Vehicle/Equipment Maintenance &	0.00	0.00	1,100.06	12,768.28	-12,768.28	0.00 %
600-07-61-52015	Vehicle/Equipment Repair	0.00	0.00	3,362.44	12,667.82	-12,667.82	0.00 %
600-07-61-52018	Heat/Gas Expense	22,465.00	22,465.00	64.54	8,463.82	14,001.18	62.32 %
600-07-61-52019	Water/Sewer Expense	1,890.00	1,890.00	138.63	1,093.71	796.29	42.13 %
600-07-61-52020	Electric Expense	41,897.00	41,897.00	434.31	7,571.18	34,325.82	81.93 %
600-07-61-52085	Refuse/Recycling	2,425.00	2,425.00	130.00	4,654.85	-2,229.85	-91.95 %
600-07-61-52090	Office Equipment Repair	150.00	150.00	0.00	0.00	150.00	100.00 %
600-07-61-52093	Building/Grounds Maintenance & R	35,000.00	35,000.00	537.16	6,025.96	28,974.04	82.78 %
600-07-61-52094	Infrastructure Maintenance & Repa	0.00	0.00	22,556.92	264,472.56	-264,472.56	0.00 %
600-07-61-52096	Operational Equipment Repair	125,000.00	125,000.00	0.00	1,677.99	123,322.01	98.66 %
600-07-61-52099	Other Maintenance & Repair	0.00	0.00	278.07	11,007.14	-11,007.14	0.00 %
600-07-61-52118	Printing Expense	0.00	0.00	0.00	2,030.31	-2,030.31	0.00 %
600-07-61-52160	Insurance Expense	104,224.50	104,224.50	0.00	213,014.78	-108,790.28	-104.38 %
600-07-61-52175	Rent & Leases-Equipment & Vehicl	0.00	0.00	0.00	6,926.18	-6,926.18	0.00 %
600-07-61-52195	Technology Expense	9,398.00	9,398.00	636.00	17,457.42	-8,059.42	-85.76 %
600-07-61-52199	Other Contractual Services	0.00	0.00	80.00	96,520.49	-96,520.49	0.00 %
600-07-61-52372	Office Supplies	5,199.00	5,199.00	6.69	1,271.80	3,927.20	75.54 %
600-07-61-52387	Postage/Shipping	1,400.00	1,400.00	0.00	858.62	541.38	38.67 %
600-07-61-52420	Small Equipment	10,000.00	10,000.00	2,606.11	12,091.77	-2,091.77	-20.92 %
600-07-61-52429	Supplies & Materials	7,500.00	7,500.00	1,113.88	6,258.26	1,241.74	16.56 %
600-07-61-52935	Other Supplies	1,250.00	1,250.00	53.73	2,422.06	-1,172.06	-93.76 %
600-07-61-52999	Inventory Adjustment	3,500.00	3,500.00	-2,042.98	-2,947.13	6,447.13	184.20 %
600-07-61-53250	Other Capital Equipment	0.00	0.00	7,787.38	18,329.82	-18,329.82	0.00 %
600-07-61-53550	Utility Systems & Structures	0.00	0.00	8,978.97	1,442,507.20	-1,442,507.20	0.00 %
600-07-61-53610	Office Equipment	0.00	0.00	0.00	1,039.43	-1,039.43	0.00 %
600-07-61-53615	Furniture/Fixtures	0.00	0.00	0.00	1,359.92	-1,359.92	0.00 %
600-07-62-51000	Salaries-Regular Full Time	386,521.20	386,521.20	19,328.33	260,260.30	126,260.90	32.67 %
600-07-62-51011	Wages-BOPW	0.00	0.00	5.64	142.62	-142.62	0.00 %
600-07-62-51020	Salaries-Regular Part Time	0.00	0.00	4,629.65	50,419.61	-50,419.61	0.00 %
600-07-62-51040	Overtime	4,726.13	4,726.13	1,422.98	20,813.38	-16,087.25	-340.39 %
600-07-62-51060	Special Pay-Holiday	0.00	0.00	490.36	24,289.19	-24,289.19	0.00 %
600-07-62-51061	Special Pay-Sick Leave	0.00	0.00	982.35	26,789.44	-26,789.44	0.00 %
600-07-62-51062	Special Pay-Vacation	0.00	0.00	264.18	22,445.28	-22,445.28	0.00 %
600-07-62-51063	Special Pay-OnCall Pay	0.00	0.00	1,166.16	11,483.92	-11,483.92	0.00 %
600-07-62-51065	Special Pay-CTO	0.00	0.00	1,000.93	25,854.25	-25,854.25	0.00 %
600-07-62-51099	Other Pay	0.00	0.00	0.00	1,038.75	-1,038.75	0.00 %
600-07-62-51100	Payroll Taxes-FICA	29,930.42	29,930.42	2,240.32	33,905.60	-3,975.18	-13.28 %
600-07-62-51200	Group Insurance-Health/Dental/Vis	77,205.60	77,205.60	5,173.76	58,865.51	18,340.09	23.75 %
600-07-62-51210	Allowances-Medical InLieu	0.00	0.00	660.00	13,722.50	-13,722.50	0.00 %
600-07-62-51220	Health Savings Account	7,750.00	7,750.00	0.00	7,379.17	370.83	4.78 %
600-07-62-51230	Retirement-501a/457b	23,474.84	23,474.84	1,722.65	22,835.61	639.23	2.72 %
600-07-62-51300	Subscriptions & Educational Materi	0.00	0.00	0.00	500.00	-500.00	0.00 %
600-07-62-51310	Training, Meetings & Conferences	9,750.00	9,750.00	720.38	4,250.64	5,499.36	56.40 %
600-07-62-52011	Telephone	4,750.00	4,750.00	196.47	2,463.42	2,286.58	48.14 %
600-07-62-52014	Vehicle/Equipment Maintenance &	0.00	0.00	43.06	804.71	-804.71	0.00 %
600-07-62-52018	Heat/Gas Expense	37,856.00	37,856.00	1,507.68	51,070.38	-13,214.38	-34.91 %
600-07-62-52019	Water/Sewer Expense	2,745.00	2,745.00	275.53	6,956.84	-4,211.84	-153.44 %
600-07-62-52020	Electric Expense	8,265.00	8,265.00	13,361.81	149,778.97	-141,513.97	-1,712.21 %
600-07-62-52085	Refuse/Recycling	2,550.00	2,550.00	260.00	1,170.00	1,380.00	54.12 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
600-07-62-52093	Building/Grounds Maintenance & R	0.00	0.00	23.20	13,572.04	-13,572.04	0.00 %
600-07-62-52094	Infrastructure Maintenance & Repa	254,869.00	254,869.00	113.86	93,493.68	161,375.32	63.32 %
600-07-62-52096	Operational Equipment Repair	0.00	0.00	0.00	7,974.65	-7,974.65	0.00 %
600-07-62-52118	Printing Expense	0.00	0.00	0.00	6.03	-6.03	0.00 %
600-07-62-52160	Insurance Expense	104,224.50	104,224.50	0.00	24,629.00	79,595.50	76.37 %
600-07-62-52175	Rents & Leases-Equipment & Vehicl	0.00	0.00	0.00	350.00	-350.00	0.00 %
600-07-62-52195	Technology Expense	9,398.00	9,398.00	25.00	11,301.17	-1,903.17	-20.25 %
600-07-62-52333	Uniforms/Safety Supplies	0.00	0.00	1,149.20	2,665.79	-2,665.79	0.00 %
600-07-62-52372	Office Supplies	0.00	0.00	591.25	1,658.72	-1,658.72	0.00 %
600-07-62-52387	Postage/Shipping	0.00	0.00	0.00	298.89	-298.89	0.00 %
600-07-62-52396	Production Fuel - Diesel	40,000.00	40,000.00	1,134.02	30,915.67	9,084.33	22.71 %
600-07-62-52399	Production Fuel - Natural Gas	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
600-07-62-52420	Small Equipment	15,000.00	15,000.00	134.37	16,004.37	-1,004.37	-6.70 %
600-07-62-52429	Supplies & Materials	0.00	0.00	3,211.97	14,254.45	-14,254.45	0.00 %
600-07-62-53250	Other Capital Equipment	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
600-07-62-53550	Utility Systems & Structures	4,135,092.03	4,135,092.03	0.00	0.00	4,135,092.03	100.00 %
600-07-62-53610	Office Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
600-07-62-53650	Vehicles	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
600-07-62-53900	Other Capital Outlay	342,142.26	342,142.26	0.00	0.00	342,142.26	100.00 %
Expense Total:		12,361,693.47	12,361,693.47	-14,386,490.49	7,859,788.79	4,501,904.68	36.42%
Fund: 600 - Electric Surplus (Deficit):		-3,395,813.03	-3,395,813.03	-14,545,474.62	-404,551.60	2,991,261.43	88.09%

Fund: 610 - Water

Revenue							
610-07-00-45000	Interest	24,156.90	24,156.90	0.00	0.00	-24,156.90	100.00 %
610-07-00-45120	Rent/Lease on Land	3,000.00	3,000.00	0.00	2,600.00	-400.00	13.33 %
610-07-65-41600	Excise Tax Collection	48,000.00	48,000.00	4,050.00	44,488.30	-3,511.70	7.32 %
610-07-65-41800	Sales Tax	22,630.67	22,630.67	1,832.33	19,496.75	-3,133.92	13.85 %
610-07-65-43110	Grant-State Funds	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
610-07-65-44300	Residential	1,144,833.07	1,144,833.07	80,483.94	809,501.11	-335,331.96	29.29 %
610-07-65-44305	Commercial-Small	361,569.66	361,569.66	26,788.41	326,724.19	-34,845.47	9.64 %
610-07-65-44310	Commercial-Large	71,754.31	71,754.31	5,892.12	66,431.64	-5,322.67	7.42 %
610-07-65-44315	Sales for Resale	195,594.61	195,594.61	14,830.38	157,564.20	-38,030.41	19.44 %
610-07-65-44320	Service Fees	1,497.00	1,497.00	174.00	3,265.33	1,768.33	218.12 %
610-07-65-44360	Other Charges for Service	1,523.45	1,523.45	0.00	0.00	-1,523.45	100.00 %
610-07-65-44365	Customer Deposit Fee	0.00	0.00	-20.00	-3,250.00	-3,250.00	0.00 %
610-07-65-46220	Sale of Supplies/Merchandise	0.00	0.00	6.68	3,426.47	3,426.47	0.00 %
610-07-65-46300	Forfeitures/Penalties	4,845.36	4,845.36	394.83	4,291.72	-553.64	11.43 %
610-07-65-46550	Miscellaneous	1,645.78	1,645.78	190.00	191.00	-1,454.78	88.39 %
610-07-65-47290	Transfers In	215,000.00	215,000.00	0.00	0.00	-215,000.00	100.00 %
610-07-65-48000	Infrastructure Agreement	0.00	0.00	0.00	736.91	736.91	0.00 %
Revenue Total:		2,106,050.81	2,106,050.81	134,622.69	1,435,467.62	-670,583.19	31.84%

Expense							
610-07-65-51000	Salaries-Regular Full Time	432,249.45	432,249.45	16,525.93	224,424.77	207,824.68	48.08 %
610-07-65-51011	Wages-BOPW	175.00	175.00	5.64	142.62	32.38	18.50 %
610-07-65-51030	Hourly Wages-Temporary/Seasonal	16,800.00	16,800.00	0.00	0.00	16,800.00	100.00 %
610-07-65-51040	Overtime	42,677.07	42,677.07	860.88	18,398.41	24,278.66	56.89 %
610-07-65-51060	Special Pay-Holiday	20,589.37	20,589.37	1,521.43	15,727.47	4,861.90	23.61 %
610-07-65-51061	Special Pay-Sick Leave	18,958.46	18,958.46	4,112.60	10,866.15	8,092.31	42.68 %
610-07-65-51062	Special Pay-Vacation	23,958.46	23,958.46	6,072.50	20,079.18	3,879.28	16.19 %
610-07-65-51063	Special Pay-OnCall Pay	7,485.29	7,485.29	46.16	1,798.92	5,686.37	75.97 %
610-07-65-51065	Special Pay-CTO	8,156.78	8,156.78	293.50	5,895.40	2,261.38	27.72 %
610-07-65-51066	Special Pay-Allowances/Stipends	23.08	23.08	0.00	0.00	23.08	100.00 %
610-07-65-51099	Other Pay	2,502.13	2,502.13	7.78	43.64	2,458.49	98.26 %
610-07-65-51100	Payroll Taxes-FICA	35,899.77	35,899.77	2,243.68	22,151.30	13,748.47	38.30 %
610-07-65-51200	Group Insurance-Health/Dental/Vis	96,686.76	96,686.76	4,397.62	52,381.61	44,305.15	45.82 %
610-07-65-51210	Allowances-Medical InLieu	9,042.00	9,042.00	660.00	11,522.50	-2,480.50	-27.43 %
610-07-65-51220	Health Savings Account	16,399.94	16,399.94	0.00	9,379.17	7,020.77	42.81 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
610-07-65-51230	Retirement-501a/457b	38,274.89	38,274.89	1,732.00	16,954.26	21,320.63	55.70 %
610-07-65-51302	Association Dues	700.00	700.00	0.00	1,822.50	-1,122.50	-160.36 %
610-07-65-51310	Training, Meetings & Conferences	3,500.00	3,500.00	749.13	8,169.86	-4,669.86	-133.42 %
610-07-65-52011	Telephone	3,124.60	3,124.60	422.45	4,560.56	-1,435.96	-45.96 %
610-07-65-52014	Vehicle/Equipment Maintenance &	3,212.71	3,212.71	280.74	2,738.59	474.12	14.76 %
610-07-65-52015	Vehicle/Equipment Repair	1,568.98	1,568.98	21.00	345.20	1,223.78	78.00 %
610-07-65-52018	Heat/Gas Expense	0.00	0.00	0.00	761.01	-761.01	0.00 %
610-07-65-52019	Water/Sewer Expense	0.00	0.00	0.00	126.59	-126.59	0.00 %
610-07-65-52020	Electric Expense	146,406.66	146,406.66	9,840.37	119,155.71	27,250.95	18.61 %
610-07-65-52085	Refuse/Recycling	0.00	0.00	0.00	1,991.55	-1,991.55	0.00 %
610-07-65-52090	Office Equipment Repair	1,500.00	1,500.00	173.75	342.25	1,157.75	77.18 %
610-07-65-52093	Building/Grounds Maintenance & R	1,500.00	1,500.00	91.17	2,033.45	-533.45	-35.56 %
610-07-65-52094	Infrastructure Maintenance & Repa	97,674.90	97,674.90	29,094.37	122,372.62	-24,697.72	-25.29 %
610-07-65-52096	Operational Equipment Repair	125,000.00	125,000.00	578.42	20,223.94	104,776.06	83.82 %
610-07-65-52099	Other Maintenance & Repair	0.00	0.00	611.55	1,834.86	-1,834.86	0.00 %
610-07-65-52103	Bank Charges	3,245.12	3,245.12	330.04	7,167.46	-3,922.34	-120.87 %
610-07-65-52109	Legal Expense	1,645.74	1,645.74	0.00	1,352.50	293.24	17.82 %
610-07-65-52110	Labor Relations Expense	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
610-07-65-52118	Printing Expense	300.00	300.00	0.00	1,350.09	-1,050.09	-350.03 %
610-07-65-52147	Advertising Expense	1,258.45	1,258.45	776.43	3,500.63	-2,242.18	-178.17 %
610-07-65-52160	Insurance Expense	48,355.00	48,355.00	0.00	67,699.85	-19,344.85	-40.01 %
610-07-65-52175	Rents & Leases-Equipment & Vehicl	0.00	0.00	0.00	17,057.71	-17,057.71	0.00 %
610-07-65-52185	Tax Expense	31,025.45	31,025.45	2,901.68	18,922.35	12,103.10	39.01 %
610-07-65-52187	Excise Tax Expense	0.00	0.00	4,060.00	40,426.00	-40,426.00	0.00 %
610-07-65-52192	Accounting & Auditing Expense	0.00	0.00	0.00	3,866.25	-3,866.25	0.00 %
610-07-65-52195	Technology Expense	4,698.50	4,698.50	270.00	10,819.30	-6,120.80	-130.27 %
610-07-65-52197	Engineering Expense	80,000.00	80,000.00	0.00	7,313.65	72,686.35	90.86 %
610-07-65-52198	Other Professional Services	27,142.70	27,142.70	78.00	6,228.00	20,914.70	77.05 %
610-07-65-52199	Other Contractual Services	17,499.92	17,499.92	1,662.78	28,943.75	-11,443.83	-65.39 %
610-07-65-52300	Chemicals	129,251.69	129,251.69	7,070.75	115,014.06	14,237.63	11.02 %
610-07-65-52333	Uniforms/Safety Supplies	0.00	0.00	0.00	338.77	-338.77	0.00 %
610-07-65-52372	Office Supplies	1,500.00	1,500.00	824.73	2,589.19	-1,089.19	-72.61 %
610-07-65-52387	Postage/Shipping	5,819.45	5,819.45	185.25	6,304.38	-484.93	-8.33 %
610-07-65-52420	Small Equipment	15,650.00	15,650.00	0.00	3,944.80	11,705.20	74.79 %
610-07-65-52429	Supplies & Materials	18,569.74	18,569.74	503.31	8,546.81	10,022.93	53.97 %
610-07-65-52920	Cost of Merchandise Sold-External	0.00	0.00	54.36	54.36	-54.36	0.00 %
610-07-65-52935	Other Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
610-07-65-52999	Inventory Adjustment	0.00	0.00	-1,248.82	-3,539.67	3,539.67	0.00 %
610-07-65-53300	Easement/ROW	0.00	0.00	0.00	860.71	-860.71	0.00 %
610-07-65-53550	Utility Systems & Structures	218,722.06	218,722.06	0.00	412,578.03	-193,855.97	-88.63 %
610-07-65-53615	Furniture/Fixtures	0.00	0.00	0.00	339.98	-339.98	0.00 %
610-07-65-53650	Vehicles	65,000.00	65,000.00	0.00	20.00	64,980.00	99.97 %
610-07-65-53900	Other Capital Outlay	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
610-07-65-54103	Interest Expense	51,463.75	51,463.75	0.00	52,643.75	-1,180.00	-2.29 %
610-07-65-54110	Principal Payments	285,061.94	285,061.94	0.00	290,061.94	-5,000.00	-1.75 %
610-07-65-54115	Debt Service Fees	500.00	500.00	0.00	200.00	300.00	60.00 %
610-07-67-51000	Salaries-Regular Full Time	0.00	0.00	0.00	38,296.15	-38,296.15	0.00 %
610-07-67-51040	Overtime	0.00	0.00	0.00	3,518.97	-3,518.97	0.00 %
610-07-67-51060	Special Pay-Holiday	0.00	0.00	0.00	2,973.92	-2,973.92	0.00 %
610-07-67-51061	Special Pay-Sick Leave	0.00	0.00	0.00	803.04	-803.04	0.00 %
610-07-67-51063	Special Pay-OnCall Pay	0.00	0.00	1,060.00	8,280.00	-8,280.00	0.00 %
610-07-67-51065	Special Pay-CTO	0.00	0.00	0.00	2,389.36	-2,389.36	0.00 %
610-07-67-51100	Payroll Taxes-FICA	0.00	0.00	81.53	4,485.94	-4,485.94	0.00 %
610-07-67-51200	Group Insurance-Health/Dental/Vis	0.00	0.00	195.78	6,199.67	-6,199.67	0.00 %
610-07-67-51210	Allowances-Medical InLieu	0.00	0.00	550.00	5,775.00	-5,775.00	0.00 %
610-07-67-51220	Health Savings Account	0.00	0.00	0.00	2,500.00	-2,500.00	0.00 %
610-07-67-51230	Retirement-501a/457b	0.00	0.00	63.60	688.19	-688.19	0.00 %
610-07-67-51300	Subscriptions & Education Material	0.00	0.00	0.00	62.38	-62.38	0.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>610-07-67-51310</u>	Trainings, Meetings & Conferences	0.00	0.00	0.00	27.00	-27.00	0.00 %
<u>610-07-67-52011</u>	Telephone	0.00	0.00	79.92	411.72	-411.72	0.00 %
<u>610-07-67-52020</u>	Electric Expense	0.00	0.00	0.00	10,284.05	-10,284.05	0.00 %
<u>610-07-67-52094</u>	Infrastructure Maintenance & Repa	0.00	0.00	0.00	2,490.00	-2,490.00	0.00 %
<u>610-07-67-52096</u>	Operational Equipment Repair	0.00	0.00	0.00	7.28	-7.28	0.00 %
<u>610-07-67-52195</u>	Technology Expense	0.00	0.00	12.50	12.50	-12.50	0.00 %
<u>610-07-67-52420</u>	Small Equipment	0.00	0.00	0.00	1,006.16	-1,006.16	0.00 %
<u>610-07-67-53200</u>	Buildings	0.00	0.00	0.00	3,315.96	-3,315.96	0.00 %
<u>610-07-67-53550</u>	Utility Systems & Structures	0.00	0.00	0.00	3,273.60	-3,273.60	0.00 %
	Expense Total:	2,314,775.81	2,314,775.81	99,854.51	1,897,649.63	417,126.18	18.02%
	Fund: 610 - Water Surplus (Deficit):	-208,725.00	-208,725.00	34,768.18	-462,182.01	-253,457.01	-121.43%
Fund: 620 - Gas							
Revenue							
<u>620-07-63-41800</u>	Sales Tax	148,305.29	148,305.29	5,166.27	162,782.54	14,477.25	109.76 %
<u>620-07-63-44300</u>	Residential	1,904,151.95	1,904,151.95	54,077.90	1,649,959.77	-254,192.18	13.35 %
<u>620-07-63-44305</u>	Commercial-Small	926,864.38	926,864.38	34,622.60	992,103.51	65,239.13	107.04 %
<u>620-07-63-44310</u>	Commercial-Large	71,699.11	71,699.11	645.51	58,146.99	-13,552.12	18.90 %
<u>620-07-63-44315</u>	Transportation	43,251.45	43,251.45	0.00	0.00	-43,251.45	100.00 %
<u>620-07-63-44320</u>	Service Fees	5,123.45	5,123.45	136.00	3,409.00	-1,714.45	33.46 %
<u>620-07-63-44365</u>	Customer Depoist Fee	0.00	0.00	-320.00	-7,582.00	-7,582.00	0.00 %
<u>620-07-63-45000</u>	Interest	84,549.15	84,549.15	0.00	0.00	-84,549.15	100.00 %
<u>620-07-63-46220</u>	Sale of Supplies/Merchandise	0.00	0.00	925.83	8,845.23	8,845.23	0.00 %
<u>620-07-63-46300</u>	Forefeitures/Penalties	7,456.84	7,456.84	316.43	9,999.98	2,543.14	134.10 %
<u>620-07-63-46555</u>	Miscellaneous	563.45	563.45	0.00	13,808.80	13,245.35	2,450.76 %
<u>620-07-63-48000</u>	Infrastructure Agreement	0.00	0.00	135.00	12,885.59	12,885.59	0.00 %
	Revenue Total:	3,191,965.07	3,191,965.07	95,705.54	2,904,359.41	-287,605.66	9.01%
Expense							
<u>620-07-63-51000</u>	Salaries-Regular Full Time	0.00	0.00	31,131.09	368,736.68	-368,736.68	0.00 %
<u>620-07-63-51011</u>	Wages-BOPW	0.00	0.00	5.64	142.62	-142.62	0.00 %
<u>620-07-63-51020</u>	Salaries-Regular Part Time	393,217.63	393,217.63	0.00	0.00	393,217.63	100.00 %
<u>620-07-63-51030</u>	Hourly Wages-Temporary/Seasonal	16,800.00	16,800.00	1,813.05	6,356.85	10,443.15	62.16 %
<u>620-07-63-51040</u>	Overtime	5,505.26	5,505.26	3,917.08	21,178.05	-15,672.79	-284.69 %
<u>620-07-63-51060</u>	Special Pay-Holiday	25,432.55	25,432.55	83.25	22,065.71	3,366.84	13.24 %
<u>620-07-63-51061</u>	Special Pay-Sick Leave	15,126.80	15,126.80	1,853.64	15,759.54	-632.74	-4.18 %
<u>620-07-63-51062</u>	Special Pay-Vacation	35,140.73	35,140.73	3,462.18	28,467.06	6,673.67	18.99 %
<u>620-07-63-51063</u>	Special Pay-OnCall Pay	13,534.27	13,534.27	1,026.16	11,893.92	1,640.35	12.12 %
<u>620-07-63-51065</u>	Special Pay-CTO	5,433.60	5,433.60	647.26	9,158.74	-3,725.14	-68.56 %
<u>620-07-63-51066</u>	Special Pay-Allowances/Stipend	11.54	11.54	0.00	0.00	11.54	100.00 %
<u>620-07-63-51099</u>	Other Pay	325.48	325.48	0.00	74.69	250.79	77.05 %
<u>620-07-63-51100</u>	Payroll Taxes-FICA	37,619.27	37,619.27	3,191.53	37,529.63	89.64	0.24 %
<u>620-07-63-51200</u>	Group Insurance-Health/Dental/Vis	104,670.48	104,670.48	9,345.50	95,850.10	8,820.38	8.43 %
<u>620-07-63-51210</u>	Allowances-Medical InLieu	3,135.00	3,135.00	110.00	935.00	2,200.00	70.18 %
<u>620-07-63-51220</u>	Health Savings Account	20,566.66	20,566.66	0.00	22,879.17	-2,312.51	-11.24 %
<u>620-07-63-51230</u>	Retirement-501a/457b	27,983.24	27,983.24	2,492.28	27,500.16	483.08	1.73 %
<u>620-07-63-51299</u>	Other Benefits & Costs	0.00	0.00	0.30	142.48	-142.48	0.00 %
<u>620-07-63-51300</u>	Subscriptions & Educational Materi	500.00	500.00	0.00	1,581.60	-1,081.60	-216.32 %
<u>620-07-63-51302</u>	Association Dues	500.00	500.00	0.00	842.50	-342.50	-68.50 %
<u>620-07-63-51310</u>	Training, Meetings & Conferences	12,178.59	12,178.59	720.37	7,693.90	4,484.69	36.82 %
<u>620-07-63-52011</u>	Telephone	5,076.74	5,076.74	233.92	2,675.03	2,401.71	47.31 %
<u>620-07-63-52014</u>	Vehicle/Equipment Maintenance &	10,039.45	10,039.45	4,751.24	11,739.73	-1,700.28	-16.94 %
<u>620-07-63-52015</u>	Vehicle/Equipment Repair	6,345.24	6,345.24	0.00	1,080.63	5,264.61	82.97 %
<u>620-07-63-52018</u>	Heat/Gas Expense	1,800.96	1,800.96	35.48	2,543.76	-742.80	-41.24 %
<u>620-07-63-52019</u>	Water/Sewer Expense	606.66	606.66	71.80	623.26	-16.60	-2.74 %
<u>620-07-63-52020</u>	Electric Expense	5,898.12	5,898.12	650.76	6,471.43	-573.31	-9.72 %
<u>620-07-63-52085</u>	Refuse/Recycling	780.00	780.00	130.00	650.00	130.00	16.67 %
<u>620-07-63-52087</u>	Depreciation Expense	115,000.00	115,000.00	0.00	0.00	115,000.00	100.00 %
<u>620-07-63-52090</u>	Office Equipment Repair	250.00	250.00	0.00	0.00	250.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
620-07-63-52093	Building/Grounds Maintenance & R	1,500.00	1,500.00	0.00	131.48	1,368.52	91.23 %
620-07-63-52094	Infrastructure Maintenance & Repa	35,245.14	35,245.14	5,767.84	101,050.44	-65,805.30	-186.71 %
620-07-63-52096	Operational Equipment Repair	15,000.00	15,000.00	1,389.56	1,389.56	13,610.44	90.74 %
620-07-63-52099	Other Maintenance & Repair	0.00	0.00	278.16	1,127.46	-1,127.46	0.00 %
620-07-63-52103	Bank Charges	0.00	0.00	578.53	11,885.92	-11,885.92	0.00 %
620-07-63-52109	Legal Expense	0.00	0.00	800.00	2,592.50	-2,592.50	0.00 %
620-07-63-52110	Labor Relations Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
620-07-63-52118	Printing Expense	585.00	585.00	0.00	954.52	-369.52	-63.17 %
620-07-63-52147	Advertising Expense	2,503.43	2,503.43	727.93	6,192.08	-3,688.65	-147.34 %
620-07-63-52160	Insurance Expense	48,355.00	48,355.00	109.56	22,678.92	25,676.08	53.10 %
620-07-63-52175	Rents & Leases-Equipment & Vehicl	0.00	0.00	0.00	6,926.18	-6,926.18	0.00 %
620-07-63-52185	Tax Expense	148,305.29	148,305.29	5,159.39	158,300.37	-9,995.08	-6.74 %
620-07-63-52187	PILOT Expense	196,348.00	196,348.00	7,356.75	193,623.91	2,724.09	1.39 %
620-07-63-52192	Accounting & Auditing Expense	5,460.00	5,460.00	0.00	3,866.25	1,593.75	29.19 %
620-07-63-52195	Technology Expense	9,398.00	9,398.00	62.50	15,372.68	-5,974.68	-63.57 %
620-07-63-52197	Engineering Expense	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
620-07-63-52198	Other Professional Services	0.00	0.00	0.00	105.00	-105.00	0.00 %
620-07-63-52199	Other Contractual Services	27,391.66	27,391.66	1,420.57	4,824.18	22,567.48	82.39 %
620-07-63-52303	Commodity Purchase for Resale	1,180,285.32	1,180,285.32	90,002.09	989,132.60	191,152.72	16.20 %
620-07-63-52333	Uniforms/Safety Supplies	4,403.40	4,403.40	0.00	0.00	4,403.40	100.00 %
620-07-63-52372	Office Supplies	575.00	575.00	593.95	2,453.87	-1,878.87	-326.76 %
620-07-63-52387	Postage/Shipping	0.00	0.00	185.25	5,488.76	-5,488.76	0.00 %
620-07-63-52420	Small Equipment	0.00	0.00	0.00	9,931.85	-9,931.85	0.00 %
620-07-63-52429	Supplies & Materials	15,264.45	15,264.45	749.72	15,664.01	-399.56	-2.62 %
620-07-63-52915	999 Funds-Use of Inventory Items	0.00	0.00	0.00	14.80	-14.80	0.00 %
620-07-63-52920	Cost of Merchandise Sold-External	0.00	0.00	0.00	194.11	-194.11	0.00 %
620-07-63-52999	Inventory Adjustment	0.00	0.00	-534.71	-506.80	506.80	0.00 %
620-07-63-53250	Other Capital Equipment	0.00	0.00	0.00	34,642.26	-34,642.26	0.00 %
620-07-63-53300	Easement/ROW	0.00	0.00	0.00	4,500.00	-4,500.00	0.00 %
620-07-63-53550	Utility Systems & Structures	859,812.11	859,812.11	259.20	119,052.85	740,759.26	86.15 %
620-07-63-53650	Vehicles	115,000.00	115,000.00	47,436.00	47,436.00	67,564.00	58.75 %
	Expense Total:	3,733,910.07	3,733,910.07	228,014.82	2,463,598.00	1,270,312.07	34.02%
	Fund: 620 - Gas Surplus (Deficit):	-541,945.00	-541,945.00	-132,309.28	440,761.41	982,706.41	181.33%

Fund: 630 - Wastewater

Revenue							
630-07-64-30500	Grant - Federal Funds	928,800.00	928,800.00	0.00	0.00	-928,800.00	100.00 %
630-07-64-30510	Grant-State Funds	0.00	0.00	0.00	9,535.00	9,535.00	0.00 %
630-07-64-41800	Sales Tax	88,425.92	88,425.92	6,462.65	71,124.68	-17,301.24	19.57 %
630-07-64-44300	Sewer Use Fee	1,179,012.24	1,179,012.24	94,305.71	1,043,523.41	-135,488.83	11.49 %
630-07-64-44320	Service Fees	2,415.45	2,415.45	50.00	470.00	-1,945.45	80.54 %
630-07-64-45000	Interest	24,156.90	24,156.90	0.00	0.00	-24,156.90	100.00 %
630-07-64-46220	Sale of Supplies/Merchandise	9,000.00	9,000.00	0.00	129.52	-8,870.48	98.56 %
630-07-64-46300	Forefeiture/Penalties	5,422.68	5,422.68	407.94	4,943.87	-478.81	8.83 %
630-07-64-46555	Miscellaneous	1,340.35	1,340.35	0.00	0.00	-1,340.35	100.00 %
630-07-64-47290	Transfers In	80,000.00	80,000.00	0.00	0.00	-80,000.00	100.00 %
	Revenue Total:	2,318,573.54	2,318,573.54	101,226.30	1,129,726.48	-1,188,847.06	51.27%
Expense							
630-07-64-51000	Salaries-Regular Full Time	242,513.41	242,513.41	21,393.36	247,563.74	-5,050.33	-2.08 %
630-07-64-51011	Wages-BOPW	175.00	175.00	5.58	142.14	32.86	18.78 %
630-07-64-51040	Overtime	1,542.32	1,542.32	34.53	781.06	761.26	49.36 %
630-07-64-51060	Special Pay-Holiday	17,750.31	17,750.31	83.24	15,836.20	1,914.11	10.78 %
630-07-64-51061	Special Pay-Sick Leave	34,428.17	34,428.17	1,901.91	14,904.55	19,523.62	56.71 %
630-07-64-51062	Special Pay-Vacation	19,903.81	19,903.81	1,218.40	20,488.65	-584.84	-2.94 %
630-07-64-51063	Special Pay-OnCall Pay	15,288.91	15,288.91	1,166.12	13,883.44	1,405.47	9.19 %
630-07-64-51065	Special Pay-CTO	21,374.38	21,374.38	2,063.63	16,444.53	4,929.85	23.06 %
630-07-64-51066	Special Pay-Allowances/Stipend	23.06	23.06	0.00	0.00	23.06	100.00 %
630-07-64-51099	Other Pay	1,192.57	1,192.57	0.00	8.44	1,184.13	99.29 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
<u>630-07-64-51100</u>	Payroll Taxes-FICA	26,199.74	26,199.74	2,002.16	23,883.04	2,316.70	8.84 %
<u>630-07-64-51200</u>	Group Insurance-Health/Dental/Vis	86,069.76	86,069.76	7,682.84	78,588.89	7,480.87	8.69 %
<u>630-07-64-51210</u>	Allowances-Medical InLieu	0.00	0.00	110.00	935.00	-935.00	0.00 %
<u>630-07-64-51220</u>	Health Savings Account	18,566.72	18,566.72	0.00	18,879.18	-312.46	-1.68 %
<u>630-07-64-51230</u>	Retirement - 501a/457b	20,849.18	20,849.18	1,637.41	19,430.50	1,418.68	6.80 %
<u>630-07-64-51302</u>	Association Dues	500.00	500.00	0.00	842.50	-342.50	-68.50 %
<u>630-07-64-52011</u>	Telephone	2,593.41	2,593.41	167.89	2,481.06	112.35	4.33 %
<u>630-07-64-52014</u>	Vehicle/Equipment Maintenance &	7,529.76	7,529.76	1,054.13	4,072.93	3,456.83	45.91 %
<u>630-07-64-52015</u>	Vehicle/Equipment Repair	1,526.45	1,526.45	7.99	948.43	578.02	37.87 %
<u>630-07-64-52018</u>	Heat/Gas Expense	6,198.02	6,198.02	112.71	15,592.04	-9,394.02	-151.56 %
<u>630-07-64-52019</u>	Water/Sewer Expense	4,885.33	4,885.33	8,205.26	12,731.49	-7,846.16	-160.61 %
<u>630-07-64-52020</u>	Electric Expense	141,800.07	141,800.07	12,684.36	104,550.84	37,249.23	26.27 %
<u>630-07-64-52085</u>	Refuse/Recycling	4,986.32	4,986.32	681.75	5,422.98	-436.66	-8.76 %
<u>630-07-64-52087</u>	Depreciation Expense	185,456.12	185,456.12	0.00	0.00	185,456.12	100.00 %
<u>630-07-64-52090</u>	Office Equipment Repair	0.00	0.00	0.00	301.70	-301.70	0.00 %
<u>630-07-64-52093</u>	Building/Grounds Maintenance & R	5,525.00	5,525.00	47.97	2,758.13	2,766.87	50.08 %
<u>630-07-64-52094</u>	Infrastructure Maintenance & Repa	28,206.31	28,206.31	0.00	4,311.39	23,894.92	84.71 %
<u>630-07-64-52096</u>	Operational Equipment Repair	17,500.00	17,500.00	2,687.92	93,629.74	-76,129.74	-435.03 %
<u>630-07-64-52099</u>	Other Maintenance & Repair	0.00	0.00	148.40	7,124.44	-7,124.44	0.00 %
<u>630-07-64-52103</u>	Bank Charges	2,456.12	2,456.12	702.78	6,754.42	-4,298.30	-175.00 %
<u>630-07-64-52109</u>	Legal Expense	754.12	754.12	0.00	1,542.50	-788.38	-104.54 %
<u>630-07-64-52110</u>	Labor Relations Expense	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<u>630-07-64-52118</u>	Printing Expense	750.00	750.00	0.00	1,229.51	-479.51	-63.93 %
<u>630-07-64-52147</u>	Advertising Expense	660.45	660.45	719.90	5,421.81	-4,761.36	-720.93 %
<u>630-07-64-52160</u>	Insurance Expense	75,610.00	75,610.00	0.00	44,272.87	31,337.13	41.45 %
<u>630-07-64-52175</u>	Rents & Leases-Equipment & Vehicl	0.00	0.00	0.00	6,926.17	-6,926.17	0.00 %
<u>630-07-64-52185</u>	Tax Expense	88,425.92	88,425.92	6,603.59	64,600.30	23,825.62	26.94 %
<u>630-07-64-52192</u>	Accounting & Auditing Expense	1,450.00	1,450.00	0.00	3,866.25	-2,416.25	-166.64 %
<u>630-07-64-52195</u>	Technology Expense	4,698.50	4,698.50	50.00	16,659.72	-11,961.22	-254.58 %
<u>630-07-64-52197</u>	Engineering Expense	0.00	0.00	0.00	41,863.18	-41,863.18	0.00 %
<u>630-07-64-52198</u>	Other Professional Services	0.00	0.00	11,979.31	13,554.31	-13,554.31	0.00 %
<u>630-07-64-52199</u>	Other Contractual Services	0.00	0.00	68.23	7,718.29	-7,718.29	0.00 %
<u>630-07-64-52300</u>	Chemicals	0.00	0.00	1,392.54	3,144.77	-3,144.77	0.00 %
<u>630-07-64-52333</u>	Uniforms/Safety Supplies	0.00	0.00	0.00	15.98	-15.98	0.00 %
<u>630-07-64-52372</u>	Office Supplies	0.00	0.00	593.95	2,470.82	-2,470.82	0.00 %
<u>630-07-64-52387</u>	Postage/Shipping	0.00	0.00	185.25	5,365.53	-5,365.53	0.00 %
<u>630-07-64-52420</u>	Small Equipment	0.00	0.00	273.00	3,436.00	-3,436.00	0.00 %
<u>630-07-64-52429</u>	Supplies & Materials	0.00	0.00	47.75	7,924.79	-7,924.79	0.00 %
<u>630-07-64-52931</u>	Training, Meetings & Conferences	3,500.00	3,500.00	2,240.77	6,948.27	-3,448.27	-98.52 %
<u>630-07-64-52935</u>	Other Supplies	0.00	0.00	0.00	169.05	-169.05	0.00 %
<u>630-07-64-52941</u>	Subscriptions & Educational Materi	0.00	0.00	0.00	323.37	-323.37	0.00 %
<u>630-07-64-53550</u>	Utility Systems & Structures	1,015,800.00	1,015,800.00	0.00	97,210.00	918,590.00	90.43 %
<u>630-07-64-53650</u>	Vehicles	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<u>630-07-64-54103</u>	Interest Expense	821.19	821.19	0.00	821.19	0.00	0.00 %
<u>630-07-64-54110</u>	Principal Payments	61,824.11	61,824.11	0.00	62,353.83	-529.72	-0.86 %
<u>630-07-64-54115</u>	Debt Service Fees	250.00	250.00	0.00	821.19	-571.19	-228.48 %
	Expense Total:	2,248,084.54	2,248,084.54	89,954.63	1,131,951.15	1,116,133.39	49.65%
	Fund: 630 - Wastewater Surplus (Deficit):	70,489.00	70,489.00	11,271.67	-2,224.67	-72,713.67	103.16%
	Report Surplus (Deficit):	-4,075,994.03	-4,075,994.03	-14,631,744.05	-428,196.87	3,647,797.16	89.49%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - Electric						
Revenue	8,965,880.44	8,965,880.44	-28,931,965.11	7,455,237.19	-1,510,643.25	16.85%
Expense	12,361,693.47	12,361,693.47	-14,386,490.49	7,859,788.79	4,501,904.68	36.42%
Fund: 600 - Electric Surplus (Deficit):	-3,395,813.03	-3,395,813.03	-14,545,474.62	-404,551.60	2,991,261.43	88.09%
Fund: 610 - Water						
Revenue	2,106,050.81	2,106,050.81	134,622.69	1,435,467.62	-670,583.19	31.84%
Expense	2,314,775.81	2,314,775.81	99,854.51	1,897,649.63	417,126.18	18.02%
Fund: 610 - Water Surplus (Deficit):	-208,725.00	-208,725.00	34,768.18	-462,182.01	-253,457.01	-121.43%
Fund: 620 - Gas						
Revenue	3,191,965.07	3,191,965.07	95,705.54	2,904,359.41	-287,605.66	9.01%
Expense	3,733,910.07	3,733,910.07	228,014.82	2,463,598.00	1,270,312.07	34.02%
Fund: 620 - Gas Surplus (Deficit):	-541,945.00	-541,945.00	-132,309.28	440,761.41	982,706.41	181.33%
Fund: 630 - Wastewater						
Revenue	2,318,573.54	2,318,573.54	101,226.30	1,129,726.48	-1,188,847.06	51.27%
Expense	2,248,084.54	2,248,084.54	89,954.63	1,131,951.15	1,116,133.39	49.65%
Fund: 630 - Wastewater Surplus (Deficit):	70,489.00	70,489.00	11,271.67	-2,224.67	-72,713.67	103.16%
Report Surplus (Deficit):	-4,075,994.03	-4,075,994.03	-14,631,744.05	-428,196.87	3,647,797.16	89.49%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
600 - Electric	-3,395,813.03	-3,395,813.03	-14,545,474.62	-404,551.60	2,991,261.43
610 - Water	-208,725.00	-208,725.00	34,768.18	-462,182.01	-253,457.01
620 - Gas	-541,945.00	-541,945.00	-132,309.28	440,761.41	982,706.41
630 - Wastewater	70,489.00	70,489.00	11,271.67	-2,224.67	-72,713.67
Report Surplus (Deficit):	-4,075,994.03	-4,075,994.03	-14,631,744.05	-428,196.87	3,647,797.16

REGULAR MEETING OF THE FALLS CITY BOARD OF PUBLIC WORKS

September 4th, 2025
2307 Barada Street
Falls City, Nebraska

A regular meeting of the Board of Public Works of the City of Falls City, Nebraska, was held at the City Hall, 2307 Barada Street in said City on the 4th day of September 2025 at 5:30 o'clock P.M. Present were: Board Members: Froeschl, Joy, Koopman, Rieger. Also present was Lucas Froeschl, Director of EDGE. Absent: Johansen. Trevor Campbell recorded the minutes of the meeting. Notice of the meeting was given in advance thereof by posting in three public places, a designated method for giving notice as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to the Board Chairperson and all members of the Board and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Chairperson and Board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Chairperson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

CLAIMS REVIEW

Claims were reviewed. No action was required.

PUBLIC WORKS DIRECTOR REPORT

Trevor Campbell gave the Public Works Report. No action was required.

CONSENT AGENDA

A motion was made by Joy and seconded by Froeschl to approve the consent agenda as follows: *WHEREAS*, certain business of the Board of Public Works of the City of Falls City (City) transpires on a regular and routine basis or is not of controversial nature; and *WHEREAS*, roll call votes on each individual issue greatly extend the meeting time. *NOW, THEREFORE, BE IT HEREBY RESOLVED* BY the Board of Public Works that in the interest of economizing time, yet complying with the Public Meeting Laws of the State of Nebraska, which require roll call voting, the following issues are hereby consolidated in this Consent Resolution: 1. *BE IT FURTHER RESOLVED BY* the Board of Public Works that the minutes from the August 18th, 2025 and August 21st, 2025, meeting is hereby approved. 2. *BE IT FURTHER RESOLVED BY* the Board of Public Works that the agenda for September 4th, 2025, is hereby approved. 3. *BE IT FURTHER RESOLVED BY* the Board of Public Works that the Consent Agenda for September 4th, 2025, is hereby approved. Roll was called on this motion and the members voted as follows: "YEA" Froeschl, Joy, Koopman, Rieger. "NAY" None. "ABSENT" Johansen. Motion carried.

APPROVAL OF RESOLUTION 25-001

A motion was made by Koopman and seconded by Froeschl for the approval of Resolution 25-001 ratifying all actions and agenda items taken at the August 18th BOPW/City Council Joint Meeting, acknowledging the defective posting of the BOPW agenda, and that such actions are hereby confirmed as valid and binding. Roll was called on this motion and the members voted as follows: "YEA" Froeschl, Joy, Koopman, Rieger. "NAY" None. "ABSENT" Johansen. Motion carried.

APPROVAL OF PROPOSAL FROM SOUTHERN CATHODIC PROTECTION COMPANY

A motion was made by Froeschl and seconded by Joy to approve the proposal from Southern Cathodic Protection Company for professional grant services regarding the 2025 PHMSA Natural Gas Distribution

Infrastructure Safety and Modernization grant program. Roll was called on this motion and the members voted as follows: “YEA” Froeschl, Joy, Koopman, Rieger. “NAY” None. “ABSENT” Johansen. Motion carried.

APPROVE NDA WITH OLSSON

A motion was made by Koopman and seconded by Joy for the approval of NDA with Olsson for the due diligence work for the Energy Forward Transmission Project such as siting, routing, and SPP transmission planning. Roll was called on this motion and the members voted as follows: “YEA” Froeschl, Joy, Koopman, Rieger. “NAY” None. “ABSENT” Johansen. Motion carried.

REVIEW OF MOU WITH EVERGY

MOU was approved by City Council at the September 3rd meeting. No action was required.

APPROVAL OF MOU WITH NEBRASKA RURAL GENERATION

A motion was made by Froeschl and seconded by Rieger for the approval a MOU with Nebraska Rural Generation. Roll was called on this motion and the members voted as follows: “YEA” Froeschl, Joy, Koopman, Rieger. “NAY” None. “ABSENT” Johansen. Motion carried.

MEETING ADJOURNED AT 6:41 PM

I, the undersigned, City Clerk for the City of Falls City, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairperson and Board on September 4th, 2025, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

(SEAL)

CITY CLERK

SECRETARY

CHAIRPERSON

Change Order No. 2

Date of Issuance:	Effective Date:	September 2, 2025
Owner: Fall City Utility Department	Owner's Contract No.:	N/A
Contractor: NPL Mid-America	Contractor's Project No.:	
Engineer: Utility Safety & Design, Inc.	Engineer's Project No.:	N/A
Project: 2024 Natural Gas Improvement Project	Contract Name:	

The Contract is modified as follows upon execution of this Change Order:

Description:

Updated bid quantities to match actual installed material. See Pay Application 3 Page 2 for breakdown

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ 450,705.57	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ 151.60	[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 450,857.17	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: \$ 18,455.97	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 432,401.20	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED: By: <u>Chase Barnes</u> Digitally signed by Chase Barnes, P.E. Date: 2025.09.03 07:51:54-05'00' Title: <u>ENGINEER</u> Date: <u>SEPT. 3, 2025</u>		ACCEPTED: By: _____ Title: <u>Owner (Authorized Signature)</u> Date: _____		ACCEPTED: By: <u>[Signature]</u> Title: <u>Director of Operations</u> Date: <u>9-03-25</u>	
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Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

Date: September 12, 2025				
Job: Falls City Transmission Line Design				
Phase/ Task	Description of Work	Total Labor Fee	Total Expense Fee	Total Fee
Phase 10	Project Management and Coordination	\$ 511,900.00	\$ 3,000.00	\$ 514,900.00
1	Project Management & Coordination			
2	Develop project schedule and budget tracking tools			
3	Coordinate with regulatory bodies, utilities (OPPD, SPP, NPPD, Evergy)			
4	Reporting and Progress meetings			
5	Additional Funding Coordination			
6	Progress Report Assistance for Existing Grant Agreements			
Phase 20	Planning, Regulatory, and Agency Coordination	\$ 236,502.00	\$ 12,000.00	\$ 248,502.00
1	Utility Coordination load and Capacity Studies, and Capability Planning			
2	Load and System Impact Studies			
3	Regulatory and Governing Agencies			
4	Evaluate alternative routes and interconnection points			
5	Site visits and preliminary route selection			
6	Preliminary permitting review (federal, state, local)			
7	Studies coordination with interconnecting utility (Evergy)			
Phase 30	Routing and Preliminary Design Support	\$ 534,691.00	\$ 209,328.00	\$ 744,019.00
1	Surveying and Topographic			
2	UAV - Lidar/Photometric			
3	Section Corners (recover and record) Estimated at 45			
4	Boundary surveys - Easement support			
5	Right of Way Services / Easement acquisition			
6	Route Alignment / Site Evaluation and Development			
7	Geotechnical Exploration			
8	Public and Stakeholder Engagement			
9	Permitting Matrix			
Phase 40	Environmental & Compliance	\$ 136,716.00	\$ 13,000.00	\$ 149,716.00
1	Threatened, Endangered, and Protected Species Habitat Assessment			
2	Wetland and Waters of the U.S. Delineation			
3	Phase I Field Surveys			
4	Environmental Permitting Applications/Approvals			
5	Phase I Environmental Site Assessment (ESA)			
6	Crossing Permits (Railroad, Highway, Pipelines, Utility)			
Phase 50	Transmission Engineering Design and Procurement Support	\$ 384,000.00	\$ 3,000.00	\$ 387,000.00
1	Transmission line design			
2	Civil/structural design for access roads, foundations, drainage, etc.			
3	Crossing Permit Details			
4	Procurement Support - Specs and Bids			
Phase 60	Substation Engineering Design and Procurement Support	\$ 678,650.00	\$ 3,000.00	\$ 681,650.00
1	New Substation Design			
2	Interconnection Substation Expansion			
3	Communications and SCADA integration design			
4	Procurement Support - Specs and Bids			
Phase 70	Bidding and Contractor Selection	\$ 186,500.00	\$ 5,000.00	\$ 191,500.00
1	Prepare bid documents for construction contractors			
2	Respond to contractor questions and issue addenda			
3	Evaluate contractor bids and provide recommendation			
4	Prepare bid documents for construction contractors			
5	Respond to contractor questions and issue addenda			
6	Evaluate contractor bids and provide recommendation			

Phase 80	Construction Phase Services	\$ 720,000.00	\$ 56,000.00	\$ 776,000.00
1	Review and approve contractor submittals/ marked up drawings			
2	Provide construction staking and inspection services			
3	Monitor schedule and progress			
4	Support with construction QA/QC			
5	Change order review and negotiation			
6	Stormwater Pollution Prevention Plan (SWPPP)			
7	Environmental compliance monitoring			
Phase 90	Commissioning & Closeout	\$ 205,000.00	\$ 15,000.00	\$ 220,000.00
1	Oversee equipment testing and energization			
2	Prepare as-built drawings and final documentation - Transmission			
3	Prepare as-built drawings and final documentation - Substation			
4	Coordinate with entities for interconnection testing			
5	Final acceptance and punch list resolution			
Phase 100	Post-Construction Support	\$ 76,550.00	\$ 3,000.00	\$ 79,550.00
1	Warranty period support			
2	Training for utility staff			
3	Long-term maintenance recommendations			
GRAND TOTAL		\$ 3,670,509.00	\$ 322,328.00	\$ 3,992,837.00

SCOPE OF SERVICES

This exhibit is hereby attached to and made a part of the Letter Agreement for Professional Services dated September 15, 2015, between City of Falls City, Nebraska ("Client") and Olsson, Inc. ("Olsson") providing for professional services. Olsson's Scope of Services for the Agreement is indicated below.

PROJECT DESCRIPTION AND LOCATION

Project Description: Transmission Line and Substation Planning and Engineering
Project Location: Falls City, NE and southern rural vicinity extending into KS

The City of Falls City, Nebraska intends to award a contract to Olsson to design a proposed 115 kV transmission line connecting its utility system to an Evergy substation in Kansas, approximately 18 miles away. Olsson's scope of work will provide pre-design activities such as surveying, land acquisition support, and line routing, in addition to the detailed engineering, bid process support, and construction support scopes.

Olsson intends to execute this project in a multiphase manner, consisting of a pre-design, design, and construction phase. Each phase contains tasks that are broken down primarily by discipline and scope. As hard and fast design criteria for this project such as the line route and substation location/configuration are not yet known, Olsson's intent is to only provide low-level scope and budget for the first phase of the project. The subsequent two phases' scope and budget will be developed once these critical details are known and agreed upon by the City. Olsson will provide a high-level general scope and order-of-magnitude estimate (AACE Class 4, +20/-50%) for the purpose of obtaining concurrence from City Council.

The pre-design phase will consist of project management and control effort, which will be ongoing throughout the life of the project, in addition to transmission line routing, surveying, geotechnical and environmental investigation, stakeholder outreach, land rights acquisition support, and coordination of approvals from regulatory and industry authorities such as the Southwest Power Pool, NERC, the Nebraska Power Board, and the Kansas Corporation Commission.

The detailed design phase will consist of transmission and substation engineering activities, in addition to environmental compliance and permitting tasks. Bid specifications and procurement support will also be provided.

The third and final phase will consist of construction support activities, in which Olsson will assist the construction process by managing the drawing submittal process, coordinating construction activities and inspections, developing an RFI process and managing responses, and closing out the project from an engineering approval standpoint.

PROFESSIONAL SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Phase 10 - Project Management and Coordination

Task 1. Project Management and Coordination.

Olsson's Project Manager will serve as primary point of contact and be responsible for coordinating work, including work of sub-consultants, if any. The Project Manager will provide regular progress reports with invoices. Olsson will maintain effective communication with the designated project manager from Falls City. Project Management duties include:

- Fee is for Project Management services for contract Phases 10 – 30, assumed to be 15 months.
- The PM will serve as point of contact, maintain project schedule and budget, and be responsible for coordinating work of the project team and sub-consultants, and provide regular progress reports with invoices.
- Coordinate the design with City departments, other Authorities having jurisdiction and/or other consultants that are involved with this project.
- Preparation of a Project Management Plan to be shared with the Client and project team.
- Providing periodic status reporting on overall project schedule and scope of work completion, assumed to include 1 status report per month, for 15 months.
- Managing critical path for permits and approvals and communicating with Client and their consultant partners.
- Olsson's Project Management team will appoint a Quality Manager to implement a comprehensive Quality Management Plan across the phases, tasks, and disciplines working on the project for its entire lifecycle and monitor its adherence.

Task 2. Develop Project Schedule and Budget Tracking Tools.

Upon Notice to Proceed and project kickoff, Olsson will begin the development of a duration and milestone schedule in concert with the City. This schedule will illustrate the critical path and will be re-baselined on a regular basis should milestone dates and/or durations change as the project matures. The schedule will be available for review on a web-hosted platform.

Task 3. Coordinate with Environmental Agencies.

Olsson will provide general Project support for environmental requirements. Support may include communication and coordination via phone or email regarding Project tasks, progress reports, and schedule. Olsson assumes cumulative time allocated for environmental staff is thirty (30) hours or less distributed between Lead and Senior Scientist labor categories.

Task 4. Reporting and Progress Meetings.

The following meetings as included in the scope for Phases 10 through 30:

- Olsson shall prepare for and attend project-related meetings and calls during the period from Notice to Proceed through Phase 30 (estimated at 15 months). Meetings/calls included in this scope include preparation and attendance at the following:
- Up to (20) project meetings with the Client, their representatives, and their consultants.
- Up to 4 in-person progress reports to City Council per year the project is active, one per quarter, relating to project progress and undertakings, attended by the Project Manager and one other Olsson representative
- Up to (12) agency meetings with County, Planning, Public Works, and Parks Departments.
- Up to (4) public Planning Board, City Council, and Neighborhood meetings.
- Up to (4) coordination and design meetings with utility companies.
- This scope includes a total of (20) anticipated virtual meetings/calls, each attended by two (2) Olsson staff over a period of 15 months.

Note: Should additional meetings become necessary or requested by the Client, or if the project duration is extended beyond the estimated 15 months assumed for Phases XX through XX, Olsson shall coordinate with the Client to amend the contract accordingly for the revised project requirements and meeting schedule.

Task 5. Additional Funding Coordination.

For up to two (2) state or federal loan or grant programs: Collect data required for competitive application including equity analyses, cost benefit analyses, water quality data, alignment with local and regional plans, and any supporting information that could enhance funding program competitiveness. Develop narrative documents and budget narrative documents in accordance with funding opportunity guidelines. Prepare geospatial or other mapping data and complete a technical review of funding proposal and discrete components as described. Complete initial environmental requirements including NEPA Checklist and timeline for final clearance. Compile application packet and prepare required documents for approval and final submittal by the City. Debrief meeting with City to review process and outline next steps.

Task 6. Progress Report Assistance for Existing Grant Agreements.

Assistance with progress reporting for the existing Site and Buildings Fund grant awarded by the State of Nebraska Department of Economic Development (DED), over a projected four-year period of performance – subject to approval for a request for extension by DED. Includes narrative and data reflecting progress/outcome of the Project in semi-annual status reports and a final performance report to be prepared for the City's review and submittal to DED. Draft reports shall be submitted to the City by January 5th and July 5th each year during the period of performance. The final performance report draft shall be submitted to the City for review no later than 20 days prior to the termination date of the award contract.

Phase 20 - Planning, Regulatory, and Agency Coordination

Task 1. Utility Coordination

Olsson will coordinate and maintain engagement with regional and neighboring transmission utilities, including Omaha Public Power District (OPPD), Nebraska Public Power District (NPPD), and Evergy, as well as local distribution electric utilities. This includes information coordination for interconnection planning, data exchange, and regulatory alignment. Activities include organizing and leading stakeholder meetings, establishing communication protocols, and seeking to keep all parties informed of project timelines, technical requirements, and regulatory obligations.

- Task includes (4) hours per week x (48) weeks during the contract schedule for Phases 10 through 30. Should the number of stakeholders increase or assumed level of effort or schedule beyond what is assumed, Olsson shall coordinate with the Client to amend the contract accordingly to relate to the revised project schedule and stakeholder coordination effort.

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Task 2. Load and System Impact Studies

Olsson will coordinate with the two neighboring transmission utilities (Evergy and OPPD) and Southwest Power Pool (SPP) to arrange detailed load flow and capability studies to evaluate the performance of the transmission system under both normal and contingency conditions. The engineering team will coordinate with SPP to support interconnection requests and transmission service applications, aligning all technical deliverables with SPP's planning protocols. The engineering team will assess thermal limits, voltage profiles, and other parameters for SPP to determine potential impacts of the proposed transmission system. Olsson will work with SPP to initiate and support System Impact Studies (SIS), providing technical data—such as one-line diagrams, transformer specifications, and grounding configurations—are submitted in accordance with SPP protocols. Transmission service requests under NITS will be verified to be compliant with regional planning standards

- Task includes (10) hours per week x (12) weeks during the contract schedule for Phases 10 through 30. Should the number of required studies increase or assumed level of effort or schedule beyond what is assumed, Olsson shall coordinate with the Client.

Task 3. Regulatory and Governing Agencies

Olsson will engage with regulatory entities and governing bodies to review for compliance with applicable transmission planning standards and interconnection requirements. The team will review for adherence to regulations of state-level agencies such as the Nebraska Power Review Board and the Kansas Corporation Commission (KCC) throughout the project lifecycle. Coordination will also include the North American Electric Reliability Corporation (NERC) standards. This includes preparing and submitting documentation required for regulatory filings, checking that transmission development activities meet jurisdictional

requirements and maintain transparency, regulatory alignment, and technical integrity across all phases of the project.

- Task includes (4) hours per week x (6) weeks during the contract schedule for Phases 10 through 30. Olsson shall coordinate with the client should the assumed level of effort or schedule beyond what is assumed.

Task 4. Evaluate Alternative Routes and Interconnection Points

Olsson's Transmission Engineering Group will perform a comprehensive assessment of the proposed transmission line alignment as outlined in the initial feasibility study. This evaluation will include a physical field review of the route to identify and document potential risks, constraints, or areas requiring further investigation such as environmental sensitivities, constructability issues, land use conflicts, or proximity to existing infrastructure.

If the field investigation reveals conditions that warrant a change in the alignment such as avoiding wetlands, minimizing impact to residential areas, or improving access for construction, the route will be revised accordingly. These updates will be communicated and reviewed with stakeholders, including regulatory agencies, landowners, and the Client, to provide transparency and alignment with project goals. In the event that significant changes to the alignment become necessary due to field constraints, or if alignment changes have an outsized impact on design deliverables, Olsson will quantify the effect on budget and schedule and seek approval from the Client before proceeding with design changes.

As parallel investigations by other teams (e.g., environmental, permitting, cultural resources) uncover additional concerns or constraints, the route may undergo further refinement to review for regulatory compliance and minimize permitting risk. Once a final route is agreed upon, Olsson will generate centerline drawings, which serve as the foundational reference for survey teams to collect detailed topographic data, property boundaries, and other critical geospatial information.

During this route selection phase, the design team will also initiate preliminary permitting activities for key infrastructure crossings, including highways, railroads, and waterways. This includes identifying jurisdictional authorities, preparing early-stage permit applications, and developing visual exhibits to support agency coordination and stakeholder engagement.

Finally, as right-of-way negotiations begin, Olsson's transmission team will work collaboratively with land agents, the Client, and affected property owners to facilitate a respectful and informed process. The team will help communicate the project's scope, timeline, and construction impacts—helping landowners understand what to expect before, during, and after construction. This proactive outreach is intended to foster trust and reduce resistance, ultimately supporting smoother project execution.

Task 5. Site Visits and Preliminary Route Selection.

A desktop review will include landscape and Project-level screening of publicly available databases for the following environmental resources:

- *Species of Concern* – federally and state-listed threatened or endangered species or species of concern and potentially suitable habitat.
- *Surface Water and Groundwater* – aquatic resources including floodplains, surface waters, wetlands, and other potentially jurisdictional waters (i.e., waters of the U.S. [WOTUS]). This review will include accessing information from the
 - National Hydrography Dataset (NHD),
 - National Wetland Inventory (NWI),
 - U.S. Geological Survey (USGS) 7.5-minute topographic maps,
 - Natural Resources Conservation Service (NRCS) Soil Survey Geographic (SSURGO) database, and current and historical aerial imagery. Olsson will also digitize potential wetlands and other water features not shown on the NWI or NHD by reviewing recent aerial imagery in GIS.
- *Land Cover* – land cover types and composition will be summarized using data from the National Land Cover Database (NLCD). Olsson will further evaluate land cover conditions using remote sensing techniques; specifically, grassland and forested cover given they are more likely to support habitat for species of concern. Grasslands will be classified using current aerial or satellite imagery (e.g., National Agriculture Imagery Program [NAIP], Sentinel 2 Imagery, etc.) and remote sensing algorithms to detect grassland patches at finer spatial scales than what is available in publicly available data. Similar methods and data will be used to classify forested areas.
- *Soils and Geology* – Olsson will review the NRCS SSURGO database to identify soil types. Olsson will review and describe shallow surface geology and bedrock geology (assuming data is publicly available).
- *Protected and Publicly Owned Lands* – locations of protected lands where development may be precluded or need additional considerations (e.g., national wildlife refuges, wildlife management areas, state recreation areas, wetland reserve or conservation reserve program lands, State Board of Education Lands). An overview of potential restrictions related to public and recreational lands will be provided, as applicable.

Olsson understands Project designs will undergo frequent revisions; therefore, reasonable buffer distances will be applied while evaluating resources to avoid subsequent reviews to the extent practicable. Resources evaluated at the desktop level will be used for preliminary planning purposes only prior to easement access. This desktop effort is intended to support Project routing as well as inform the field efforts necessary to complete site-specific field surveys such as wetland delineation and habitat assessments.

Olsson will prepare a report with text and figures to summarize the desktop results. A preliminary GIS dataset with areas of potentially suitable habitat within the Project boundary will be provided. Olsson assumes cumulative time allocated for environmental staff is eighty (80) hours or less distributed between Lead Scientist (4 hours), and Senior Scientist (28).

Task 6. Preliminary Permitting Review (Federal, State, Local)

Olsson will assist in identifying the anticipated local, regional, state, and federal land-use permitting processes and Project-specific timelines. As part of this task, Olsson will provide a draft permitting matrix outlining information on applicable environmental and non-environmental related regulations, regulatory authority, permit descriptions, permit triggers (as they apply to the Project), potential mitigation requirements, application timelines, and current agency contact information. Olsson assumes they will coordinate with all members of the Project team (routing, development, design engineers, engineering and construction, and operations) in identifying required permits.

Environmental permits will include items related to biological resources such as hazardous materials, protected species, sensitive resources, stormwater permitting, WOTUS, and floodplains. Non-environmental will include state utility board approvals, local permitting such as zoning, road crossing permits, aviation notifications, public engagement, and political outreach. Olsson assumes cumulative time allocated for environmental staff is forty (40) hours or less distributed between Lead Scientist (4 hours), Senior Scientist (16 hours), and Scientist (20 hours) labor categories.

Task 7. Studies Coordination with Interconnecting Utility (Eversource)

Olsson will provide coordination services to support the integration of a transmission interconnection with Eversource. Services include facilitating technical and regulatory communications between the client and Eversource, reviewing and interpreting interconnection requirements, and assisting in the preparation and submission of documentation.

This includes:

- Interconnection applications
- Load modelling
- System impact studies
- Facility study reports
- Overlapping protection scheme coordination

Olsson will evaluate site-specific constraints and transmission system characteristics to review for alignment with Eversource's standards and protocols. Throughout the process, Olsson will provide strategic guidance, track regulatory timelines, and check that all deliverables meet applicable Eversource internal procedures.

Phase 30 - Routing and Preliminary Design Support

Task 1. Surveying and Topographic

Objective

To collect detailed surface and feature data pertinent to the design for use in engineering, drainage analysis, and right-of-way planning.

Coverage Area

- Survey corridor spans ± 200 feet from the alignment centerline (total width of 400 feet), as depicted in Figure X.
- Additional coverage may be included at intersections, utility tie-ins, or areas requiring extended design consideration.

Features to be Collected (Pertinent to the Design)

- Natural Features: Terrain contours, vegetation limits, embankments, and slope transitions.
- Manmade Features: Roadways, sidewalks, driveways, fences, buildings, culverts, bridges, retaining walls, and other built infrastructure.
- Utilities: Above-ground and visible underground utility features including poles, pedestals, hydrants, manholes, valves, utility boxes, and overhead lines. Coordination with utility providers will be conducted to identify and mark underground assets.
- Drainage: Inlets, outlets, ditches, swales, flowlines, culverts, and other surface drainage features that influence site hydrology and design.

Vertical Data

- Spot elevations and breaklines will be captured to support 1-foot contour generation.
- Benchmarks will be established and tied to the project control network to check vertical consistency across the corridor.

Control Network

- A horizontal and vertical control network will be established using GNSS and conventional survey methods.
- Control points will be documented with coordinate values, collection methods, and accuracy metrics.
- Control will be used to georeference all survey data and support future construction staking.

Deliverables

- AutoCAD (.dwg) base map with organized layers for all collected features.
- PDF plan sheets with legends, notes, and feature callouts.
- KMZ/KML files for visualization in GIS or Google Earth.
- Control network report detailing methods, coordinates, and accuracy.
- Metadata summary including collection dates, equipment used, and QA/QC notes.

Accuracy Standards

- Horizontal accuracy: ± 0.10 ft
- Vertical accuracy: ± 0.05 ft

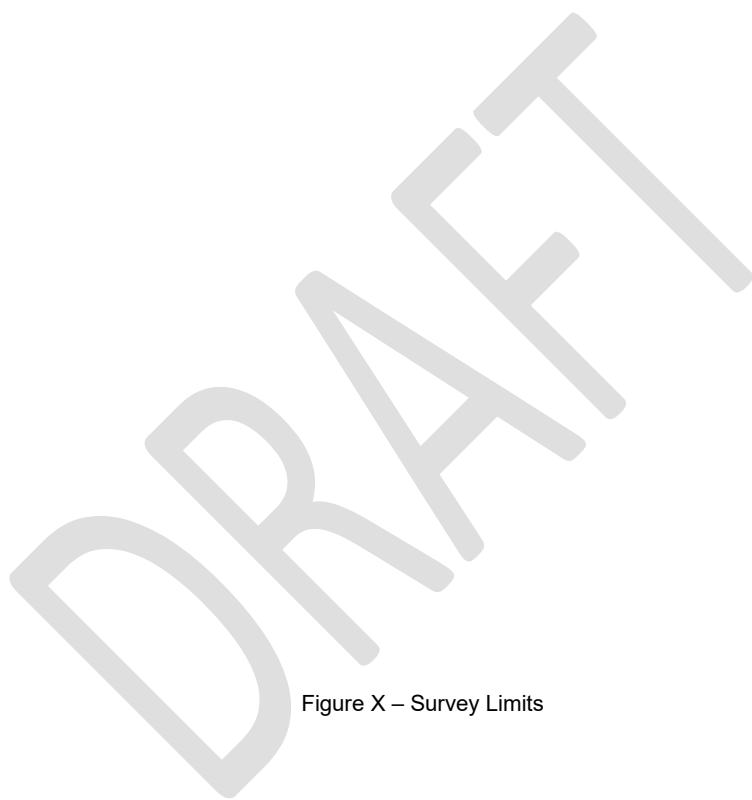


Figure X – Survey Limits

Task 2. UAV – Lidar/Photometric

Objective

To supplement ground survey data with high-resolution aerial mapping using UAV-mounted LiDAR and photogrammetric sensors.

Deployment

- One UAV flight will be conducted over the full corridor.
- Flight planning will provide sufficient overlap and coverage for both LiDAR and photogrammetry.

Data Products

- Classified Point Cloud: Ground, vegetation, and structure classification for modeling and analysis.
- Digital Terrain Model (DTM): Bare-earth surface model for design and grading.
- Digital Surface Model (DSM): Includes vegetation and structures for visualization and planning.
- Orthophotos: Georeferenced aerial imagery for corridor context and stakeholder presentations.

Quality Assurance

- $RMSE_z \leq 0.3'$ for vertical accuracy.
- Independent ground control checkpoints will be used to validate aerial data.
- QA/QC report will be included with deliverables.

Task 3. Section Corners (Recover and Record) Estimated at 45

Objective

To locate, verify, and document approximately 45 section corners within the project area for boundary control and legal referencing.

Methods

- Use of metal detection, historical records, and conventional survey techniques to locate existing monuments.
- Field validation against public land survey records and plats.
- Integration of recovered corners into the control network for boundary and easement referencing.

Deliverables

- Corner recovery documentation including photos, descriptions, and coordinates.
- Filing of recovered corners with the Nebraska State Surveyor's Office.
- Inclusion of corner data in final survey base maps.

Task 4. Boundary surveys - Easement Support

Objective

To define property boundaries and support the acquisition of easements necessary for project development.

Scope

- Research of deeds, plats, and public records to establish boundary lines.
- Field verification and monumentation of property corners.
- Identification of encroachments, utility crossings, and environmental constraints.
- Preparation of legal descriptions for fee simple and easement tracts.

Deliverables

- Boundary survey maps with labeled parcels and easement areas.
- Legal descriptions for acquisition and permitting.
- Staking of corners and easement limits as needed for field verification or acquisition.

Task 5. Right of Way Services / Easement Acquisition

Olsson shall negotiate the acquisition of easements necessary to construct the new Falls City substation and transmission line. Olsson assumes that 59 easements will be needed. Olsson shall also work with the Client and design to prepare, submit and coordinate the utility crossing applications and corresponding licenses for 4 railroad crossings over BNSF and UPRR right of way.

Pre-Acquisition Meeting and Progress Report Meetings.

- Olsson shall participate in a pre-acquisition meeting prior to the start of the project with the Client. This meeting will be to discuss project timelines, project milestones, and review the scope of work responsibilities.

Negotiation.

- Olsson's real estate group will work with the design team early on in the project to attempt to identify landowner concerns and portions of the route that may pose issues.
- Olsson shall obtain title information through a title company for parcels where permanent easements are being acquired. Any ownership deeds, easements deeds, subdivision plats, etc. needed or used in the development of existing property lines and easement boundaries for the right of way plans shall be furnished by the title company and Olsson.
- Olsson shall conduct a market analysis of properties in the area that are both for sale and have been sold. Olsson shall provide Client with a recommendation for compensation per square foot for the easements acquired. If formal waiver valuations are required for each acquisition, Olsson shall address those additional services in an amendment. If appraisals are required, Olsson shall engage a third-party appraisal firm and address those additional services in an amendment.
- Client shall provide Olsson with all standard agreements and conveyance documents necessary for the acquisition of the easements.
- Olsson shall engage landowners and negotiate the acquisition of needed easements within the parameters of the Client's negotiating instructions.

- Olsson shall prepare documents for review and signature by Client. Olsson shall not present any counteroffer or agree to any engineering plans revisions or changes without express permission of Client. Olsson shall relay all concerns, counteroffers, or issues to the Client for review and consideration.
- When negotiations result in an agreement, Olsson shall prepare the documents and secure notarized signatures from the owner or their representatives, as well as any tenants to submit for payment.
- Olsson shall complete documents to facilitate payment of settlements to property owners.
- Olsson shall maintain negotiator logs and acquisition matrices to track acquisition progress. Olsson shall participate in meetings with the Client throughout the acquisition process.
- When negotiations result in condemnation, Olsson shall submit completed files and documents to the Client.
- Olsson understands that no Relocations will take place as part of the project. If any Relocations are to take place Olsson will issue an amendment.

Acquisition Fees.

- Olsson's fee for negotiations is \$4,5000.00 per parcel.
- Olsson's fee for railroad crossings is \$5,000.00 per parcel
- Olsson assumes the cost of title reports to be \$500.00 per parcel.

Schedule.

- Project initial meeting to be scheduled within 1 week after notice to proceed on property acquisitions.
- Make initial calls to owners and/or mail certified letters: Completed three weeks after initial meeting.
- Mail second round of certified letters to owners who are still unresponsive; this will occur two (2) weeks after the initial letters were mailed.
- Based on our experience with projects of this scale, we expect that land acquisition will take 12 months. We anticipate that some landowners will require additional time to address their questions or concerns and some landowners will take additional time to contact. We also expect that, as with any new expansion, we may find a portion of the route that is resistant to the project and grant of easements. Olsson will work to meet and if possible, improve on this timeline.

Task 6. Route Alignment / Site Evaluation and Development

Once all stakeholder input, landowner negotiations, and agency reviews have been incorporated, the final route alignment will be locked in. This finalized centerline will guide the detailed engineering design process, including the determination of pole locations, structure types, insulator configurations, conductor and shield wire specifications, and ruling span

calculations. These parameters are essential for checking structural integrity, electrical performance, and compliance with applicable codes and standards.

The design team will also begin developing a preliminary bill of materials, identifying components that may require long lead times—such as steel poles, specialty insulators, or custom hardware. High-level specifications will be drafted to support early procurement planning and vendor engagement.

In parallel, an engineer's opinion of probable cost will be developed. This cost estimate will include both known quantities and speculative pricing for materials, labor, permitting, and contingencies. It will be updated regularly as design details are refined, helping the Client maintain budget visibility and make informed decisions throughout the project lifecycle.

Task 7. Geotechnical Exploration

Drilling Services

1. Field Exploration.

a. We propose using a truck-mounted drill rig to complete the following soil test borings for the geotechnical exploration:

- Twenty-Three (23) soil test borings to a depth of 60 feet each,
- Twenty-Eight (28) soil test borings to a depth of 40 feet each, and
- Two (2) electrical resistivity tests.

The soil borings will be advanced to the depths proposed, or to refusal, whichever is shallower. This proposal is based on a total drilling footage of 2500 linear feet and 120 linear feet of rock coring.

b. Soils will be sampled via thin-walled tubes and split-spoon samplers.

c. We will obtain subsurface water levels in the test borings at the time of drilling and upon completion of the drilling operations.

d. After obtaining subsurface water level readings, we will backfill the borings with the drilling spoils.

2. Field Exploration General Notes and Assumptions

a. Olsson will contact Nebraska and Kansas 811 to issue utility locate tickets in areas where drilling services are to be performed. The Nebraska and Kansas 811 utility locate center only notifies participating operators, which typically include water and sewer transmission, fiber optic or telecom transmission, natural gas pipelines, and electrical distribution (up to electric meter). To ensure the safety of the crew onsite, Client must inform Olsson of the location of all known private utilities and private utility service connections.

- b. Each boring location must be readily accessible by conventional truck-mounted drilling rig.
- c. Drilling equipment may cause disturbance to natural surroundings including soil indentations, concrete and asphalt pavement damage, and damage to underground sprinkler systems.

3. In-Situ Electrical Resistivity Testing

- a. Electrical resistivity (ER) testing will be performed using the Wenner four-pin method within the proposed substation location.
- b. The ER test array will include north-to-south and east-to-west directions in a perpendicular arrangement. The test array will be located within the proposed substation with a maximum 'a'-spacing of 150 feet.
- c. Each north-to-south and east-to-west direction will include 'a'-spacings of 1, 2.5, 5, 7.5, 10, 15, 20, 25, 50, 75, 100 and 150 feet.
- d. ER testing will be performed by Olsson personnel either concurrently with drilling operations or immediately upon completion of drilling operations.

Laboratory Services

As soil conditions dictate, laboratory testing may include visual soil classification, unconfined compression tests, thin-walled tube density tests, moisture content tests, percent fines, Atterberg limit tests, Standard Proctor tests, thermal resistivity, and one-dimensional consolidation tests.

Geotechnical Engineering Services

1. Engineering Analysis and Report Preparation

Olsson will perform engineering analyses and provide conclusions and recommendations regarding the following:

- a. Maximum allowable soil bearing pressures and estimates of maximum total and differential settlement for design of shallow foundations. Shallow foundation recommendations will include minimum footing sizes and the required frost depth or other minimum bearing depth. Remedial measures, such as over-excavation, surcharge, or ground improvement, will also be addressed, if needed.
- b. Foundation skin friction, uplift, and end bearing capacities.
- c. MFAD or FAD (Foundation Analysis and Design) by EPRI (Electric Power Research Institute) design parameters.
- d. Lift thickness, moisture control, and compaction criteria for backfill and structural fill. OSHA standards for soil excavation criteria will be included or referenced.
- e. Seismic soil site classification per ASCE 7 and IBC.

- f. Anticipated groundwater concerns, along with recommendations for addressing these concerns during construction, if required.
- g. Shrink/swell characteristics of the on-site soils and the potential for reuse of on-site soils as structural fill.

We will present our conclusions and recommendations in a written report that will include a map of boring locations, soil boring logs, and a summary of laboratory tests. We will provide a draft report to the Client for comments and review prior to finalization and sealing of the report. We have included time to complete one (1) revision to the geotechnical report per comments from the Client.

Exclusions

The following is excluded from this scope of services:

- Fees for private utility locating and/or hydro-excavation.
- Fees resulting from the use of mud-matting, clearing, or other operations to achieve access to boring locations is Client's responsibility.
- Fees for site restoration efforts of any site disturbance resulting from bringing drilling equipment onsite is Client's responsibility.
- Traffic control; village, city, district, county, and state right-of-way occupation permitting; street use permitting; and utility permitting to allow for drilling services.

Task 8. Public and Stakeholder Engagement

Public Involvement Planning Meetings (3 Meetings)

Olsson will meet with project team members to develop public involvement strategies. Olsson shall be responsible for distributing meeting invitations, coordinating meeting locations, and preparing and distributing meeting minutes. The first meeting is anticipated near the beginning of the project. The second meeting is anticipated prior to the first round of public open house / town hall meetings. The third meeting is anticipated prior to the final public open house / town hall meetings.

Public Involvement Plan

Olsson will develop a public involvement plan for review and approval by project team members. The plan should include dates of anticipated meetings, anticipated forms of communication with the public (i.e. website, newsletter, door hangers, etc.), review periods for submitted materials, identify points of contact for media, and a database of adjacent property owners and other project stakeholders.

Database Development / Maintenance

Olsson will develop and maintain a database of project stakeholders to include residents, property owners, organizations, agencies, City staff and officials, project team members and other parties who may be interested in or impacted by the project. The database shall identify

stakeholder names, telephone numbers, addresses, tract numbers, conversation dates and other pertinent information. A copy of the database shall be given to the City. Olsson will keep a record of all public contacts and inquiries regarding this project.

Stakeholder Coordination (20 Meetings)

Olsson will coordinate with individuals who are significantly affected by the project via phone, written correspondence or meetings. Meetings will typically be conducted prior to public open house meetings but may also occur at other times. These meetings may consist of individuals or small groups or individuals with similar interest. Olsson shall be responsible for coordinating meeting locations, facilitating, and preparing and distributing meeting minutes.

Public Open Houses / Town Hall Meetings

Olsson will schedule, arrange, and facilitate up to four (4) public open houses / town hall meetings. The first round of two meetings are anticipated to be held to present the preliminary transmission line route. The second round of meetings are anticipated to be held to present the final transmission main line route and substation, and plans for construction. Each round of meetings will include one meeting near Falls City, NE and one meeting near Hiwatha, KS.

During the public meeting, City staff and Olsson will be available to answer questions and receive comments. No formal presentations are anticipated. Olsson will be responsible for:

- Creating and addressing meeting notifications
- Press releases
- Meeting displays
- Meeting handouts (50 handouts per meeting)
- Sign-in sheet
- Comment forms
- Written summation of the oral and written comments received
- Other materials as identified in the public involvement plan
- Necessary follow-up

Political/Appointed Organization Coordination

At the request of the City's Project Manager, Olsson will attend political or appointed organization meetings to report on project progress and answer questions. Olsson shall be responsible for preparation and presentation of materials presented.

- Council Meeting (6 meetings)

Final Public Involvement Report / Documentation

Olsson will write a final report documenting the public involvement process. The report shall include tools and techniques utilized, numbers of citizens participating, meeting minutes, a list

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of meeting attendees, all postcards or other information distributed to the public, all information and documents presented and distributed at public meetings, and general description of public reaction.

Note: Olsson will provide environmental staff to support public meetings and open houses. For this phase, Olsson anticipates up to three (3) in-person meetings for one environmental staff. Olsson assumes cumulative time allocated for environmental staff is forty (40) hours or less for Senior Scientist.

For anticipated Tribal coordination, Olsson assumes up to four Tribes will be contacted via letter or email. Olsson anticipates up to two one-hour follow up meetings (virtual) per Tribe. Olsson assumes cumulative time allocated for environmental staff is sixteen (16) hours or less for Lead Scientist.

Task 9. Permitting Matrix

Olsson will provide environmental staff to support public meetings and open houses. For this phase, Olsson anticipates up to three (3) in-person meetings for one environmental staff. Olsson assumes cumulative time allocated for environmental staff is forty (40) hours or less for Senior Scientist.

For anticipated Tribal coordination, Olsson assumes up to four Tribes will be contacted via letter or email. Olsson anticipates up to two one-hour follow up meetings (virtual) per Tribe. Olsson assumes cumulative time allocated for environmental staff is sixteen (16) hours or less for Lead Scientist.

Contract Phasing Note: Subject to final line routing and preliminary survey outcomes, adjustments to the scope may be required depending on the permitting pathway selected for the Project. The tasks outlined in this document are preliminary and are expected to evolve as the Project progresses. Fees associated with Phases 40 through 100 are not included in this initial scope. Once initial routing studies provide greater clarity, a contract amendment is proposed to incorporate subsequent phases.

Phase 40 - Environmental and Compliance

Task 1. Threatened, Endangered, and Protected Species Habitat Assessment

Olsson will complete a habitat assessment for federally threatened, endangered, protected, proposed, and/or candidate species with known ranges within the area of the Project based on species identified in U.S. Fish and Wildlife Service Information for Planning and Consultation (IPaC) tool. Olsson will also review state protected species as designated by the Kansas Department of Parks and Wildlife (KDWP) as well as the Nebraska Game and Parks Commission (NGPC).

In addition to threatened and endangered species, Olsson will also consider bald eagle (*Haliaeetus leucocephalus*) and golden eagle (*Aquila chrysaetos*) nest sites in the assessment given its federally protected status.

A field investigation to identify potentially suitable habitat within the Project boundary will be conducted. Suitable habitats for listed species will be documented and photographed if observed in the Project boundary. One mobilization effort is anticipated. Olsson will prepare a report with text, figures, and photo log as well as spatial data to summarize the survey results.

Olsson assumes City will avoid direct take of listed species if habitat is identified. This scope and fee does not include formal agency consultation, formal presence/absence surveys for listed species, and/or potential mitigation costs at this time. These services may be provided for an additional fee if determined to be necessary.

Task 2. Wetland and Waters of the U.S. Delineation

The field investigation will be conducted in accordance with the appropriate Regional Supplement to the *U.S. Army Corps of Engineers Wetland Delineation Manual*. Data will be recorded on region-specific Wetland Determination Data Forms or in a logbook to document the presence of hydrophytic vegetation, hydric soils, and wetland hydrology according to the guidelines established by the U.S. Army Corps of Engineers. Photographs will be taken to document wetlands, other waters, and areas determined to be uplands.

Streams depicted on the NHD and/or the USGS Topographic Map will also be investigated to confirm their presence or absence. The presence or absence of streams will be determined using the *Jurisdictional Determination Form Instructional Guidebook (May 30, 2007)*, which states streams must exhibit an ordinary high water mark (OHWM) defined as “the line on the shore established by the fluctuations of water and indicated by physical characteristics such as a clear, natural line impressed on the bank, shelving, changes in the character of soil, destruction of terrestrial vegetation, the presence of litter and debris, or other appropriate means that consider the characteristics of the surrounding areas.”

Stream boundaries that may not correlate with the NHD or USGS Topographic Map, but are still determined to be present, will be delineated using handheld GPS units with sub-meter accuracy and/or marked on aerial imagery field maps to be digitized in a GIS.

Olsson assumes one mobilization effort for four field staff at an approximate rate of two (2) hours per mile for analysis to complete the field work. Changes to the Project boundary after the wetland delineation site visit is completed will likely require additional survey efforts that are outside this scope and may require an additional fee. Note, wetland delineations can only be completed during the USACE-Omaha defined growing season of May 1 through October 31 in Nebraska.

Olsson will provide a GIS dataset containing all wetlands, streams, and other WOTUS delineated within the Project boundary and a technical report providing the results of the delineation.

Task 3. Phase I Field Surveys

Desktop Cultural Records Review

Olsson will complete a desktop cultural records review. The desktop review for cultural resources will discuss applicable regulations and acts; identify known archeological properties, historic cemeteries and burial sites, and historic structures; and discuss the properties with regulatory protections. Olsson understands a cultural review will be necessary to support any U.S. Army Corps of Engineers or other federal and possible state permitting.

The records review will include a file search using records managed by the National Parks Service (NPS) and Office of Archaeology and Historic Preservation for the Project boundary and a 1-mile buffer around the area. These records will provide general location and descriptive information for known historic properties in the identified area. The review will include examination of available historic maps, to include General Land Office survey plats, county atlases, USGS maps, and other map resources. The Project boundary and a 1-mile buffer will be reviewed with respect to topographic location, distance from permanent water, and other environmental factors which might inform the likelihood of historic properties being impacted.

This level of analysis does not include formal Section 106 consultation with the NPS and the Office of Archaeology and Historic Preservation and does not meet the requirements for Section 106 compliance. These services may be provided with an additional fee, if determined to be necessary.

Olsson will provide a technical report that will include text, tables, and figures that summarize the results of the research and records checks. No field surveys or travel are anticipated as part of this task.

Phase I Field Survey

An archeological field reconnaissance will be conducted by a Subconsultant following State Historic Preservation Office (SHPO) guidelines. The purpose of the reconnaissance survey will be to identify archeological sites that are located in areas with potential jurisdictions requiring cultural resources compliance (e.g., WOTUS).

Olsson assumes one mobilization effort for four field staff at an approximate rate of one (1) hour per mile for analysis to complete the field work. Note, archeological field surveys require a specific level of ground surface visibility as well as appropriate soil conditions to meet SHPO guidelines. As such, the timing of these surveys can only occur when conditions are met. Changes to the Project boundary after the site visit is completed and/or more archeological sites are identified than anticipated, will likely require additional survey efforts that are outside this scope and may require an additional fee.

For reporting the results of the archeological survey, Subconsultant will prepare a technical report detailing the results of the survey. The report will contain all relevant details of the Project, including results of the records review, relevant archival research, and, if needed, detailed description of each archeological site identified, NRHP eligibility assessment of each site, and site-specific recommendations for phase II testing, if necessary.

Task 4. Environmental Permitting Applications/Approvals

Olsson will provide permitting support. This support includes preparing and submitting permit applications to relevant governmental and non-governmental entities. Permitting support will be provided on an as-needed basis and may include preparing drawings, completing applications, and responding to technical inquiries. All meetings are expected to be virtual, with no travel required. While Olsson will assist in drafting applications, it is assumed that either the City or the selected Contractor will be listed as the applicant. Olsson will coordinate with agency officials to identify permitting requirements but will not provide specific Project details unless authorized by the City.

Olsson assumes no extensive federal permitting such as the completion of an Environmental Impact Statement under the National Environmental Policy Act (NEPA) or a Clean Water Act (CWA) Section 404/401 Individual Permit from the U.S. Army Corps of Engineers will be required. However, should federal involvement be identified and NEPA review become

required, Olsson is available to support the City with the necessary studies, documentation, and agency coordination for an additional fee. Olsson anticipates the Project will likely require the following:

- CWA Nationwide Permit – Pre-construction Notice or Self Certification
- Approval from USFWS, KDWP, and NGPC
- State Land Disturbance Permits
- Floodplain Permit

Olsson estimates a total of 150 hours distributed equally between Senior Scientist, Project Scientist, and Scientist labor categories for environmental permitting support. As the Project progresses, permit needs may be revised based on survey findings or design changes, and additional support may be requested by the City, potentially requiring an additional fee.

Task 5. Phase I Environmental Site Assessment (ESA)

Olsson will complete a Phase I Environmental Site Assessment (ESA) for the Project. The ESA will be prepared in accordance with the purpose, provisions, scope and limitations of the “all appropriate inquiry” standards and practices set forth in (1) 40 C.F.R. Part 312 and (2) the “Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process”, ASTM Standard E 1527-21 both of which are incorporated herein by this reference.

Only the City shall be entitled to rely on the Documents provided in the performance of the Phase I ESA Services. The Documents relate solely to the Services for which Olsson has been retained and shall not be used or relied upon by the City or any third party for any variation or extension of the Services, any other Project or any other purpose without the express written consent of the City and Olsson. The ESA will include the following scope items:

Records Review

- Purchase an environmental database report (i.e. EDR, HIG, ERIS, etc.) to obtain historical information related to the Property.
- Review of physical setting sources related to the Property.
- Review of federal, state, tribal and local environmental records related to the Property and adjoining properties.
- Review of historical information related to the Property obtained from the environmental database report.

Site Reconnaissance

- Conduct a walk-through of the Property and facilities.
- Document visual site setting and land use of Property.

- Visual inspection of adjoining properties from property lines of the Property and public right of ways.
- Document site reconnaissance with photographs.

Interviews

- Interview current landowners, occupants, facility manager(s), and others as applicable and available.
- Interview local government officials.

Evaluation

- Tier 1 Vapor Encroachment Screening (VES) in general accordance with ASTM Standard E 2600-15 "Standard Guide for Vapor Encroachment Screening on Property Involved in Real Estate Transactions."
- Prepare the Phase I ESA report summarizing the findings, opinions, and conclusions of the Environmental Professional.
- Submittal of the Phase I ESA Report in PDF format within 30 days of NTP.

Assumptions

- The User is completing this Phase I ESA seeking to qualify for landowner liability protections (LLPs) under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and will complete the specific responsibilities required by E1527-21.
- Property transactions will occur within 180 days of initiating the Phase I ESA. If Property transactions occur after 180 days, an update is required to obtain LLPs, at an additional cost.
- User questionnaires (VES and Phase I ESA), and owner questionnaires will be returned to Olsson within approximately 1 week after NTP.
- City will provide title commitment (including a search for environmental liens and activity and use limitations for the Property) within approximately 1 week after NTP.
- The Property is accessible within approximately 1 week after NTP.
- Third parties identified on the City's user questionnaire requesting reliance will not be included as Users but will be provided reliance in the Phase I ESA report contingent to the General Provisions.
- If City requests additional Users of the Phase I ESA report, additional user questionnaires must be provided to Olsson from the third parties within approximately 1 week after NTP. Inclusion of additional Users will be provided in the Phase I ESA report contingent to the General Provisions.
- After issuance of the Phase I ESA report, Olsson's standard reliance letter will be provided to third parties contingent to the General Provisions at no additional fee.
- Non-Olsson standard reliance letters will be executed by Olsson after separate contracting, fees, and letter negotiation between Olsson and the third party.

- Fee excludes Housing and Urban Development (HUD) and Small Business Administration (SBA) requirements associated with environmental due diligence.
- COVID restrictions do not limit site visit.

Task Limitations

- If the User questionnaire is not completed and returned within 30 days, the report will be completed without the questionnaire. The missing questionnaire will be identified as a data gap, and the Phase I ESA will not meet the ASTM standard as required for CERCLA LLPs.
- In conducting the Phase I ESA, Olsson will not investigate certain matters, even preliminarily, which are considered to be beyond the scope of a Phase I ESA as listed in ASTM E 1527-21 in order to obtain CERCLA LLPs.
- Sampling and analysis, and business environmental risk evaluation are not included.
- In conducting the Phase I ESA, Olsson will review regulatory records and historical sources which are “reasonably ascertainable” as mandated by ASTM Practice E 1527-21. Generally, the standard considers information sources to be reasonably ascertainable if they can be obtained without extraordinary effort or delay. It is possible, therefore, that Olsson’s research, while fully appropriate and in compliance with the ASTM Practice, fails to indicate the existence of important information which may alter the conclusions presented in this report. Olsson cannot and does not accept responsibility for failure to consider information which was not “reasonably ascertainable” at the time the assessment was conducted.
- The conclusions presented in the Phase I ESA report are qualified and limited by the fact that certain indicators of the presence of hazardous materials may have been latent at the time of the site reconnaissance. Olsson cannot and does not accept responsibility for latent conditions, which may, subsequent to the site reconnaissance, become apparent in light of changed circumstances.
- In accordance with ASTM E 1527-21, the Phase I ESA report will be viable for 180 days after the earliest of the following: interviews (questionnaires) with owners, operators, and occupants; searches for recorded environmental cleanup liens (including the date of the Title Commitment); generation of the environmental database report; government record reviews, visual reconnaissance; and signature of the environmental professional. A Phase I ESA update would be required to provide reliance or obtain liability protection after expiration of the Phase I ESA.

Olsson will prepare a report with text, figures, and a photo log to summarize the survey results.

Task 6. Crossing Permits (Railroad, Highway, Pipelines, Utility)

Olsson will prepare engineered sediment and erosion control measures, exhibits, and drawings required to support Construction Stormwater Permit applications. Plans will be prepared to mitigate soil runoff associated with land disturbance activities needed to construct the Project. These plans will be based on the limits of construction, existing terrain, and site

infrastructure. Erosion plan best management practices will be called out for protection of drainage ways, ditch crossings, and/or other sensitive areas.

Phase 50 - Transmission Engineering Design and Procurement Support

Task 1. Transmission Line Design

Olsson will determine conductor size and type based on the anticipated load requirements provided by the City or based on the maximum capacity of two (2) 50 MVA power transformers. The transmission line will be modeled in PLS-CADD and will identify areas that will need additional hardware to limit or eliminate galloping, where possible. The design will utilize steel poles and will adhere to or exceed current National Electric Safety Code (NESC) requirements. Ruling spans will be determined to achieve a uniform and aesthetically pleasing line profile when feasible. The design team will be in close communication with the right of way team to address specific concerns related to pole placement and routing.

As the design progresses, the material list will be developed accordingly. Olsson will prepare bid diagrams for steel vendors to facilitate multiple bids and will evaluate these bids within the context of the overall design to select the most suitable vendor. Olsson will use wood pole equivalent steel as permitted and necessary. All self-supporting structures will be custom-designed to include the associated foundations. Olsson will provide procurement support by reviewing and approving alternative materials as needed.

Task 2. Civil/Structural Design for Access Roads, Foundations, Drainage, Etc.

Olsson will produce a civil design package to meet jurisdictional requirements for the City of Falls City. The design and permitting package will consist of the following services:

Project Meetings

Olsson will attend meetings as requested by client for kickoff and throughout the duration of the project. It is anticipated there will be weekly/bi-weekly meetings throughout the duration of design and construction.

Substation Construction Documents That Are Anticipated

- **Civil General Notes**
- **Existing Conditions/Demolition Plan:** Shall show existing structures, utilities, roadways, topographic information, site features, easements, and boundary information. When possible, this plan will be combined with the demolition plan.
- **Site Plan:** Site plan shall follow the requirements set by the Client and the City to provide a site plan meeting current zoning requirement.
- **Drainage Plan** including infrastructure and details: Shall include proposed and existing contours, vertical control information for structures and common areas around them. Spot grades shall be shown as to indicate surface drainage patterns and nearby drainage structures.
- **Laydown and Parking:** Shall include elevation control, location of buildings, parking areas, sidewalks, utility, and grading and drainage improvements. Pavement type,

location and pavement sections per Geotechnical report, above ground structures and required signage per the City's requirements.

- **Erosion and Sediment Control Plan and Details:** Shall include the locations of site BMPs for the project construction phase. This will consist of a construction entrance, concrete washout, silt fence, inlet protection, and slope blankets. Additional measures will be added as the plan and site layout dictates. A details page will also be added.
 - Note: this item does not include site observation to determine the site's compliance with the provisions and recommendations found within the SWPPP, Olsson assumes the Client and the General Contractor will have operational control of the construction plans, specifications and site conditions once the plans have been approved by the appropriate governing agency, and construction has begun.
- **Details:** Detail sheets that are anticipated are, paving sections, fence details, drainage structures

Drainage Report

Olsson will prepare one (1) Drainage Report which would meet the City's stormwater criteria for the project area and Master Report for the overall development. Olsson will prepare existing and proposed hydrologic models & hydraulic design based on detailed site and watershed information using AutoDesk Storm and Sanitary Analysis or equivalent modeling software. No floodplain is anticipated on this site and no offsite drainage improvements are assumed to be required. A maximum of three (3) rounds of comments will be addressed.

Stormwater Pollution Prevention Plan (SWPPP)

Olsson will prepare a SWPPP for the project in compliance with NDEQ permit requirements. It is assumed the General Contractor will have operational control of the constructions plans, specifications and site conditions once the plans have been approved by the appropriate governing agency.

As-Built Drawings

Olsson will develop as-built drawings to provide to the client for the Site Plan, Grading, and Drainage. As-Built drawings will be delivered in PDF format.

Task 3. Crossing Permit Details.

Olsson's transmission engineering team will create exhibits for the application of permits with linear utility and ROW owners such as railroads, pipelines, highways, etc. Exhibits such as these typically take the form of a combined plan and profile sheet with technical details and construction notes to indicate compliance with the linear utility's owner and policies.

Task 4. Procurement Support – Specs and Bids

Olsson will provide ~~comprehensive~~ procurement support services to assist ~~engineers~~ in the ~~development of bid specifications and associated documentation for the anticipated equipment required for the project. This scope includes the~~ preparation of detailed technical specifications, procurement packages, and bid documents for major electrical and structural components, ~~ensuring alignment with project requirements, industry standards, and client~~

~~expectations.~~ Equipment covered under this scope includes power transformers, circuit breakers, 115 kV ~~and 15 kV class~~ switches, rigid bus systems, control enclosures, outdoor switchgear, structural steel, instrument transformers, SEL protective relays, transmission steel structures, ~~and~~ transmission and substation insulators, ~~and transmission conductor and optical ground wire (OPGW).~~ ~~Olsson will coordinate with stakeholders to validate equipment requirements, incorporate applicable codes and standards, and support the bid process through technical review and clarification of vendor submittals as needed.~~

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Phase 60 - Substation Engineering Design and Procurement Support

Task 1. New Substation Design

Olsson will prepare final plans and specifications for construction of a 115kV to 13.8kV outdoor substation. New outdoor components will include 115kV dead end, 115kV circuit breakers, power transformer, 15kV metal-clad switchgear with pre-fabricated enclosure, ductbank and manholes and all cabling between yard equipment components. Development of final plans and specifications shall include site visits, field verification, engineering design, drafting, preliminary plans, reviews, quality assurances, and engineering materials and expenses to complete the Project.

Task 2. Interconnection Substation Expansion

Olsson will provide engineering services for substation expansion ~~on the remote end of the~~ transmission line.

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Task 3. Communications and SCADA Integration Design

Olsson will provide engineering services to integrate the Project substation relays into the Client's communications and SCADA system.

Task 4. Procurement Support – Specs and Bids

- Olsson will prepare bidding documents for all contractors for review by the Client. Bidding documents shall include bid invitation, contract form(s), contract conditions, drawings, specifications, bid form(s), Client's insurance requirements, and other pertinent forms and information, unless otherwise directed by Client.
- Olsson will assist in obtaining bids from suppliers for any major equipment components to be incorporated into the Project.
- Olsson will assist in obtaining bids from prime contractors for construction of the Project.
- Olsson will conduct bid letting(s), evaluate bids, and provide recommendations to the Client for awarding contract(s), unless otherwise directed by the Client.

Phase 70 - Bidding and Contractor Selection

Task 1. Bid Document Preparation

Olsson will prepare bid documents for electric construction contractors, including detailed technical specifications for transmission line structures (poles, foundations, and conductor types), substation equipment (power transformers, circuit breakers, buswork, protection and control systems), and associated civil, electrical, and site work. Drawings will include plan and profile sheets, substation layout, grounding plans, and cable routing diagrams. Olsson will develop bid forms, instructions to bidders, and contract conditions, checking requirements for material standards (IEEE, NESC, ASTM), installation, testing, and commissioning procedures are clearly defined. Coordination with the owner will review for utility-specific standards, environmental requirements, and safety protocols are incorporated. All documents will be reviewed for technical accuracy and constructability prior to issuance.

Task 2: Contractor Questions and Bid Addenda

During the bidding period, Olsson will serve as the technical point of contact for contractor inquiries. Olsson will respond to requests for clarification on design details, material specifications, construction sequencing, and site constraints, referencing applicable standards and project requirements. All questions and responses will be documented, and when necessary, Olsson will prepare formal bid addenda to address design changes, specification updates, or additional requirements. Addenda may include revised drawings, updated technical sections, or new instructions, and will be distributed to all bidders to maintain a consistent and transparent bidding process.

Task 3: Bid Evaluation and Award Recommendation

Upon receipt of contractor bids, Olsson will complete an evaluation and verify compliance with all technical and commercial requirements. This includes reviewing proposed transmission and substation materials, installation schedules, and contractor qualifications. Olsson will analyze unit pricing for major components (structures, conductors, substation equipment), assess proposed construction sequencing and resource allocation, and evaluate the contractor's experience with similar high-voltage projects. Exclusions or alternate proposals will be identified and clarified with bidders. A detailed bid evaluation matrix will be prepared, ranking bids on technical merit, cost, schedule, and risk. Olsson will provide a formal recommendation for contract award, including supporting analysis and justification, and will assist the owner in final negotiations as needed.

Olsson will provide a formal recommendation for contract award, including supporting analysis and justification, and will assist the owner in final negotiations as needed.

Phase 80 - Construction Phase Services

Task 1. Review and Approve Contractor Submittals/ Marked Up Drawings

Olsson will review and approve all contractor submittals, including shop drawings, product data, material certifications, and marked-up drawings related to transmission line and substation construction. Each submittal will be checked for compliance with project specifications, standards (such as IEEE, NESC, and utility requirements), and design intent. Olsson will provide timely written responses, noting any required revisions or clarifications,

and will maintain a submittal log to track status and correspondence. As-built drawings and field changes will be reviewed to provide accurate documentation for project closeout.

Task 2. Construction Staking and Inspection Services

Olsson will provide construction staking services for transmission structures, substation equipment, foundations, and associated facilities, establishing precise locations and elevations per approved plans. Regular site inspections will be performed to verify that installation of poles, towers, conductors, substation components, and civil works meet design specifications and quality standards. Inspection reports will document progress, compliance, and any observed deficiencies, with recommendations for corrective actions as needed.

Task 3. Schedule and Progress Monitoring

Olsson will monitor the contractor's construction schedule, comparing actual progress against the approved baseline. This includes reviewing schedule updates, identifying critical path activities, and tracking milestones such as structure erection, conductor stringing, equipment installation, and commissioning. Olsson will participate in progress meetings, report on schedule status, and recommend mitigation strategies for delays or issues impacting timely completion.

Task 4. Construction QA/QC Support

Olsson will support the implementation of a robust Quality Assurance/Quality Control (QA/QC) program throughout construction. This includes reviewing the contractor's QA/QC plan, witnessing material testing (such as concrete, steel, grounding, and relay calibration), and verifying that all work meets applicable codes and standards. Olsson will document QA/QC activities, coordinate with testing agencies, and provide recommendations for addressing non-conforming work. All QA/QC records will be maintained and submitted to the owner.

Task 5. Change Order - Review and Negotiation

Olsson will review all proposed change orders, evaluating the scope, cost, and schedule impacts of requested changes to transmission line or substation work. Olsson will assess the validity of change order requests, negotiate with the contractor to reach fair and reasonable resolutions, and provide recommendations to the owner regarding approval or rejection. All change order documentation, including supporting analysis and negotiation records, will be maintained for inclusion in the project file.

Task 6. Stormwater Pollution Prevention Plan (SWPPP)

Olsson will prepare engineered sediment and erosion control measures, exhibits, and drawings required to support Construction Stormwater Permit applications. Plans will be prepared to mitigate soil runoff associated with land disturbance activities needed to construct the Project. These plans will be based on the limits of construction, existing terrain, and site infrastructure. Erosion plan best management practices will be called out for protection of drainage ways, ditch crossings, and/or other sensitive areas.

Task 7. Environmental Compliance Monitoring

Worker Awareness Training

Olsson will develop environmental compliance training to present to the Project Contactor prior to construction activities taking place. The presentation will include the following: an overview of sensitive resources, avoidance and minimization measures, erosion control plans, good housekeeping practices, and communication and reporting protocols. The presentation will be developed with the oversight of the City.

Olsson will prepare a PowerPoint presentation and summary handout. A digital copy of the presentation and handout will be provided to the City and Contractor to keep on file during construction. Olsson assumes it will be the Contractor's responsibility to provide hardcopy summary handouts to all field crews while on-site.

Olsson anticipates one in-person presentation. The training will be recorded and provided to the Contractor to administer to personnel who cannot attend the in-person training. Olsson and/or the Contractor will document all personnel who receive the training. Olsson will provide hard hat stickers to the Contractor to indicate Project personnel who have completed the training.

Construction Environmental Compliance Monitoring

Olsson will provide on-site environmental oversight during construction to review the Project for compliance with applicable laws and permits; minimizes impacts on environmental, cultural, and biological resources; and adheres to the Project's environmental compliance commitments.

Olsson will review Project plans and limits of disturbance, as well as construction sequencing, to check that sensitive resources are clearly flagged or otherwise marked as avoidance areas (exclusion fencing, signs, posters, etc.). Olsson will coordinate with City on appropriate avoidance measures or setback distances based on the resource. Areas determined to need flagging or other signage need to be identified on a map, which will be approved by the City prior to commencing the flagging activities. Olsson assumes the Contractor will be responsible for providing materials and installation of flagging, exclusion fencing, or other signage.

Olsson will provide personnel familiar with erosion and sediment control practices to audit the Project for compliance with current state Construction General Permit guidelines for storm water discharges. Olsson assumes the Contractor will be responsible for the implementation of the Storm Water Pollution Prevention Plan (SWPPP) and required inspections and documentation. The compliance monitoring and audits will generally include the following:

- Confirm the avoidance areas stay clearly marked through active construction and there is no evidence of encroachment by contractors.
- Clearance surveys for protected species prior to clearing or grubbing activities.

Commented [CW2]: Delete to avoid open-ended language.

- Check that no changes to Project design have occurred in the field without appropriate notification to the Project team and documentation in SWPPP and other necessary files.
- Check construction limits of disturbance are not exceeded and compliance with seasonal restrictions for construction activity (e.g., tree clearing).
- Confirm applicable wildlife and environmental best management practices (BMPs) are printed and accessible to all contractors (e.g., WOTUS permit conditions, contractor training presentation, SWPPP).
- Document and report any observations of non-compliance with all Project environmental commitments (e.g., keeping equipment/unused materials covered to avoid bird nest building).
- Inspect trenches for appropriate egress ramps to prevent entrapment of wildlife or confirm trenches are not left open overnight.
- Confirm there is an equipment washing station to remove noxious weeds and it is utilized by all contractors.
- Review Contractor's SWPPP documentation and any other storm water management BMPs, inspection, and maintenance records to review for compliance with state permit program.
- Perform visual observations of a select sample of key ongoing or completed Project work related to the SWPPP or other BMPs.
- Monitor vegetation re-establishment and restoration activities until a Notice of Termination can be issued for the Project.

Olsson will coordinate directly with the Contractor while conducting compliance monitoring and inspections. Issues and any necessary corrective actions or outstanding issues to the Project team during scheduled conference calls, or sooner, depending on the severity of the non-compliance action. Olsson will document daily inspection activities in either a GIS Platform system, report, or field data sheets that include the following: date of site visit, areas visited, tasks accomplished, documented deficiencies, a target date for deficiency correction, and documentation once the deficiency has been closed out and appropriately brought back into compliance. Recordkeeping will also include photographs. Olsson will notify the Contractor of non-compliance or deficiencies no later than 48 hours after inspections. Depending on the severity of the issue, notification may be required sooner. Olsson will include City representative in all correspondence with the Contractor, or as requested.

Olsson anticipates one full-time on-site monitor and one part-time monitor during construction. The number of monitors on-site at a given time will be based on the specific construction activities requiring oversight or sensitive species timeframes, as identified through coordination with the Project team and Contractor. If it is determined additional monitors may be needed, they may require an additional fee.

Phase 90 - Commissioning & Closeout

Task 1. Oversee Equipment Testing and Energization

Olsson will provide engineering support during the commissioning phase, verifying transmission and substation equipment functionality prior to energization. This includes reviewing test plans and procedures for components such as circuit breakers, transformers, disconnect switches, instrument transformers, and protective relays. The engineering team will observe field testing activities to confirm that installation aligns with design intent and that equipment operates within acceptable parameters. Coordination with field crews will be maintained to support safe energization sequencing, including isolation checks, grounding verification, and system readiness assessments. Engineering staff may assist in interpreting test results and recommending corrective actions. Documentation of testing activities will be compiled to support turnover and compliance with utility standards.

Task 2. Prepare As-Built Drawings and Final Documentation – Transmission

Olsson will develop transmission line as-built drawings that reflect actual field conditions following construction. This includes incorporating redlines and field markups into final design files, updating structure locations, conductor spans, guying details, and grounding installations. Engineering staff will review construction records, survey data, and inspection notes to review for accuracy. Supporting documentation may include material submittals, installation logs, and environmental compliance records. The final deliverables will be formatted to support utility recordkeeping, future maintenance planning, and regulatory review. Coordination with the construction team may be required to resolve discrepancies between design and field conditions.

Task 3. Prepare As-Built Drawings and Final Documentation – Substation

Olsson will prepare substation as-built documentation based on field-verified installation data and commissioning outcomes. This includes updating layout drawings, one-line diagrams, wiring schematics, and equipment placement details. Relay settings and protection coordination studies will be revised to reflect final configurations. Engineering staff will compile test reports, grounding grid verification data, cable routing diagrams, and control system documentation. Files will be organized in a digital closeout binder, structured for retrieval and long-term asset management, and compliant with NERC and utility documentation standards.

Task 4. Coordinate With Entities for Interconnection Testing

Olsson will support coordination efforts with transmission operators, utilities, and other stakeholders involved in interconnection testing. This includes assisting with the development of interconnection test plans, scheduling testing, and reviewing overlapping protection and control schemes. Engineering staff may participate in testing activities to verify relay logic, signal mapping, and communication protocols between the substation and control centers. Any issues identified during testing will be documented and tracked for resolution. Coordination may also involve reviewing interconnection agreements and confirming that technical requirements are met prior to energization. Final test results will be compiled and submitted to support interconnection approval.

Task 5. Final Acceptance and Punch List Resolution

Olsson will conduct final acceptance activities by participating in site inspections, reviewing punch list items, and verifying completion of outstanding work. Engineering staff will work with contractors and client representatives to confirm that identified issues are addressed and that the project meets design and performance expectations. This may include reviewing installation quality, verifying labeling and documentation, and confirming that operational systems are functioning as intended. Final turnover documentation, including updated drawings, test records, and operational references, will be compiled and submitted to support the transition to operations. Coordination with the client may be required to finalize acceptance criteria and close out the project.

Phase 100 - Post-Construction Support

Task 1. Warranty Period Support

Olsson will provide engineering and operations support throughout the warranty period following the completion of the transmission line and substation. This support includes assisting utility staff with interpreting design documents, verifying system performance against design expectations, and troubleshooting any operational issues that arise. The team will coordinate with contractors to address warranty-related deficiencies, checking that repairs or adjustments are completed in accordance with project specifications. Support will also include periodic site visits to observe system behavior under load, review installation conditions, and confirm that equipment is functioning as intended. All interactions and findings may be documented in a support system, which can be used by the Client to maintain a clear record of future technical assistance and issue resolution.

Commented [BH3]: Don't believe RFP specified a warranty period length - should we include 2 years here just so we have something concrete?

Task 2. Training for Utility Staff

Olsson will conduct structured training sessions for utility operations personnel regarding safe and effective operation of the transmission and substation systems. Training will be tailored to the specific equipment and configurations installed and will include instruction on system controls, protection schemes, switching procedures, and routine maintenance tasks. The sessions will also cover safety protocols, emergency response procedures, and regulatory compliance considerations. Training materials will include system schematics, one-line diagrams, equipment manuals, and troubleshooting guides. Sessions will be delivered in-person and will include opportunities for follow-up questions and clarification to reinforce understanding and operational readiness.

Task 3. Long-term Maintenance Recommendations

To support long-term reliability and asset management, Olsson will prepare a detailed set of maintenance recommendations for the transmission line and substation. These recommendations will include preventive maintenance schedules, inspection intervals, and lifecycle expectations for major components such as breakers, transformers, relays, and conductors. The plan will identify critical components that require specialized monitoring or servicing and will include guidance on documentation practices to support regulatory compliance and internal recordkeeping. Recommendations will be based on manufacturer

specifications, industry standards (e.g., IEEE, NESC), and field experience. The maintenance plan will be delivered in a format suitable for integration into the Client's asset management system or maintenance tracking platform.

Commented [SK4]: Insert Assumptions and Exclusions section after Task 3? @Brett Hoff

Commented [BH5R4]: Added some general and specific assumptions, everyone else please feel free to add more

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

ASSUMPTIONS AND EXCLUSIONS

The following items have formed the basis of Olsson's scope of work and estimate development and are noted for the Client's mutual understanding:

- Olsson will act as an advisor to, and intermediary for the City of Falls City in technical matters pertaining to AHJs (e.g. NERC, SPP) and compliance with their regulations. The City shall ultimately be the entity responsible for submitting applications to and complying with the regulations and requirements promulgated by AHJs. Olsson will not offer legal advice nor representation, nor act as a fiduciary to the City on regulatory matters.
- Should matters outside Olsson's control require re-routing of the proposed line, or re-design of deliverables already in progress or completed, Olsson will quantify the effect of the change on the project scope, schedule, and budget, and seek approval from the City prior to proceeding with the change.
- The scope and estimate for design of the new Falls City substation assumes it is located adjacent to the existing power plant site.
- The scope and estimate for the design of the transmission line assumes it is a direct express line between the proposed Falls City substation and the existing Evergy King Fisher substation, with no taps, loops, or other connection points. The route is assumed to be the same as that illustrated in the KMZ file previously provided to the City.
- Development of the Evergy King Fisher substation expansion and all related activities are assumed to be Evergy's scope and are therefore not budgeted herein.
- Application and related fees for permits are the responsibility of the City and are not budgeted herein.

DRAFT

**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of date signed by Owner ("Effective Date") between the City of Falls City, Nebraska ("Owner") and JEO Consulting Group, Inc. ("Engineer").

Owner's project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Falls City On-Call GIS Services ("Project").

JEO Project Number: 231725.00

Owner and Engineer further agree as follows:

ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 - OWNER'S RESPONSIBILITIES

2.01 Owner Responsibilities

- A. Owner responsibilities are outlined in Section 3 of Exhibit B.

ARTICLE 3 - Compensation

3.01 Compensation

- A. Owner shall pay Engineer as set forth in Exhibit A and per the terms in Exhibit B.
- B. The fee for the Project: As Identified in Exhibit A.

ARTICLE 4 - EXHIBITS AND SPECIAL PROVISIONS

4.01 Exhibits

Exhibit A – Scope of Services

Exhibit B – General Conditions

5.02 Total Agreement

- A. This Agreement (consisting of pages 1 to 2 inclusive, together with the Exhibits identified as included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Owner: City of Falls City, Nebraska

Engineer: JEO Consulting Group, Inc.

By: Trevor Campbell

By: Bryce Hirschman, GISP

Title: Utility Superintendent

Title: Senior GIS Project Manager

Date Signed: _____

Date Signed: _____

Address for giving notices:

Address for giving notices:

City of Falls City

JEO Consulting Group, Inc.

2307 Barada St

11213 Davenport St, Ste 200

Falls City, Nebraska 68355

Omaha, NE 68154



JEO PROJECT NUMBER: 231725.00

SCOPE OF SERVICES:

Exhibit A

PROJECT UNDERSTANDING:

JEO will assist the Falls City Department of Public Works (Utility) “as needed” with GIS services for GPS (DA2) equipment, training with both DA2 and deployed ArcGIS Online (AGO) industry solutions, ArcGIS Pro desktop software usage, and occasional map development. Utility will have industry solutions deployed for Gas, Sanitary, Electrical, Water, Stormwater, and Signs in AGO where the Utility will be able to view, create, and edit features and assets either from the field or in the office. AGO is a cloud-based, centralized authoritative GIS source for all asset data, allowing all users real-time access to all information. AGO allows users to perform web-based and mobile editing of all features and attributes, as well as photo and file attachments for all features.

SCOPE OF SERVICES:

1. GIS SERVICES:

- 1.1 Provide GIS assistance on an “as needed” basis. Includes customization of deployed Esri industry solutions in Falls City ArcGIS Online (AGO) organization, ad hoc map production, DA2 training, training staff to utilize components of said deployed Esri industry solutions and troubleshooting DA2 equipment and components of said deployed Esri industry solutions.

2. DELIVERABLES:

- 2.1 Customizations to deployed Esri industry solutions.
- 2.2 Training on DA2 equipment and components of deployed Esri industry solutions.
- 2.3 ArcGIS Pro desktop software assistance.
- 2.4 PDF maps as specifically requested and authorized.

3. TRAINING:

- 3.1 JEO will provide training “as needed” on items contained in Item 2.2 and more specifically listed below.
 - 3.1.1 View and edit GIS data through Field Maps application.
 - 3.1.2 On-site setup and best practices on data collection and editing procedures with DA2 equipment.
 - 3.1.3 Assist with creation of features in the field, verification of GIS assets, and required system updates.
 - 3.1.4 Troubleshooting.

FEE:

- 1. JEO proposes to provide the services defined above for the fees defined below.
- 2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to JEO that a compensation amount thus estimated will be exceeded, JEO shall give Utility written notice thereof. Promptly thereafter Utility and JEO shall review the matter of services remaining to be performed and compensation for such services. Utility shall either agree to such compensation exceeding said estimated amount or Utility and JEO shall agree to a reduction in the remaining services to be rendered by JEO, so that total compensation for such services will not exceed said estimated amount when such services are completed. If JEO exceeds the estimated amount before Utility and JEO have agreed to an increase in the compensation due to JEO or a reduction in the remaining services, JEO shall be paid for all services rendered hereunder.

<i>Task</i>	<i>Fee</i>
Project 1:	
GIS Services	\$ 5,000.00 (Hourly, not to exceed)
Project 1 Total: \$ 5,000.00	

PROJECT SCHEDULE:

- 1.1 GIS services will be ongoing throughout the duration of the agreement.
- 1.2 Deliverables and training: agreed upon timeframe from original request to delivery of services between Utility and JEO.

UTILITY RESPONSIBILITIES:

- 1.1 Utility must provide the following to JEO:
 - 1.1.1 Provide a room/location for all on-site meetings and on-site training throughout the project.
 - 1.1.2 Timely review of documents or requests for information.
 - 1.1.3 Clearly define tasks requiring assistance from JEO.

GENERAL CONDITIONS

1. SCOPE OF SERVICES: JEO Consulting Group, Inc. (JEO) shall perform the services described in the attached Scope of Services. JEO shall invoice the client for these services at the fee stated in the attached Scope of Services.

2. ADDITIONAL SERVICES: JEO can perform work beyond the scope of services, as additional services, for a negotiated fee or at fee schedule rates.

3. CLIENT RESPONSIBILITIES: The client shall provide all criteria and full information as to the client's requirements for the project; designate and identify in writing a person to act with authority on the client's behalf in respect to all aspects of the project; examine and respond promptly to JEO's submissions; and give prompt written notice to JEO whenever the client observes or otherwise becomes aware of any defect in work.

Unless otherwise agreed, the client shall furnish JEO with right-of-access to the site in order to conduct the scope of services. Unless otherwise agreed, the client shall also secure all necessary permits, approvals, licenses, consents, and property descriptions necessary to the performance of the services hereunder. While JEO shall take reasonable precautions to minimize damage to the property, it is understood by the client that in the normal course of work some damage may occur, the restoration of which is not a part of this agreement.

Client is responsible for paying the sales tax/fees on services provided, if sales tax/fees are required by the jurisdiction of the project. This amount may not be included in the fee for the project.

4. TIMES FOR RENDERING SERVICES: JEO's services and compensation under this agreement have been agreed to in anticipation of the orderly and continuous progress of the project through completion. Unless specific periods of time or specific dates for providing services are specified in the scope of services, JEO's obligation to render services hereunder shall be for a period which may reasonably be required for the completion of said services.

If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or date are changed through no fault of JEO, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If the client has requested changes in the scope, extent, or character of the project, the time of performance of JEO's services shall be adjusted equitably.

5. INVOICES: JEO shall submit invoices to the client monthly for services provided to date and a final bill upon completion of services. Invoices are due and payable within 30 days of receipt, unless prior arrangements are made. Invoices are considered past due after 30 days. Client agrees to pay a finance charge on past due invoices at the rate of 1.0% per month, or the maximum rate of interest permitted by law.

If the client fails to make any payment due to JEO for services and expenses within 30 days after receipt of JEO's statement, JEO may, after giving 7 days' written notice to the client, suspend services to the client under this agreement until JEO has been paid in full all amounts due for services, expenses, and charges.

6. STANDARD OF CARE: The standard of care for all services performed or furnished by JEO under the agreement shall be the care and skill ordinarily used by members of JEO's profession practicing under similar circumstances at the same time and in the same locality. JEO makes no warranties, express or implied, under this agreement or otherwise, in connection with JEO's services.

JEO shall be responsible for the technical accuracy of its services and documents resulting therefrom, and the client shall not be responsible for discovering deficiencies therein. JEO shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in client furnished information.

7. REUSE OF DOCUMENTS: Reuse of any materials (including in part plans, specifications, drawings, reports, designs, computations, computer programs, data, estimates, surveys, other work items, etc.) by the client on a future extension of this project, or any other project without JEO's written authorization shall be at the client's risk and the client agrees to indemnify and hold harmless JEO from all claims, damages, and expenses including attorney's fees arising out of such unauthorized use.

8. ELECTRONIC FILES: Copies of Documents that may be relied upon by the client are limited to the printed copies (also known as hard copies) that are signed or sealed by JEO. Files in electronic media format of text, data, graphics, or of other types that are furnished by JEO to the client are only for convenience of the client. Any conclusion or information obtained or derived from such electronic files shall be at the user's sole risk.

a. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it shall perform

GENERAL CONDITIONS

acceptance tests or procedures within 30 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 30 day acceptance period shall be corrected by the party delivering the electronic files. JEO shall not be responsible to maintain documents stored in electronic media format after acceptance by the client.

b. When transferring documents in electronic media format, JEO makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by JEO at the beginning of the project.

c. The client may make and retain copies of documents for information and reference in connection with use on the project by the client.

d. If there is a discrepancy between the same version of electronic files and the hard copies, the hard copies govern.

e. Any verification or adaptation of the documents by JEO for extensions of the project or for any other project shall entitle JEO to further compensation at rates to be agreed upon by the client and JEO.

9. INDEMNIFICATION: To the fullest extent permitted by law, JEO and the client shall indemnify and hold each other harmless and their respective officers, directors, partners, employees, and consultants from and against any and all claims, losses, damages, and expenses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) to the extent such claims, losses, damages, or expenses are caused by the indemnifying parties' negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of JEO and the client, they shall be borne by each party in proportion to its negligence.

10. INSURANCE: JEO shall procure and maintain the following insurance during the performance of services under this agreement:

- a. Workers' Compensation: Statutory
- b. Employer's Liability
 - i. Each Accident: \$500,000
 - ii. Disease, Policy Limit: \$500,000
 - iii. Disease, Each Employee: \$500,000
- c. General Liability
 - i. Each Occurrence (Bodily Injury and Property Damage): \$1,000,000
 - ii. General Aggregate: \$2,000,000
- d. Auto Liability
 - i. Combined Single: \$1,000,000
- e. Excess or Umbrella Liability

- i. Each Occurrence: \$1,000,000
 - ii. General Aggregate: \$1,000,000
- f. Professional Liability:

- i. Each Occurrence: \$1,000,000
- ii. General Aggregate: \$2,000,000

g. All policies of property insurance shall contain provisions to the effect that JEO and JEO's consultants' interests are covered and that in the event of payment of any loss or damage the insurers shall have no rights of recovery against any of the insureds or additional insureds thereunder.

h. The client shall require the contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause JEO and JEO's consultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by the contractor for the project.

i. The client shall reimburse JEO for any additional limits or coverages that the client requires for the project.

11. TERMINATION: This agreement may be terminated by either party upon 7 days prior written notice. In the event of termination, JEO shall be compensated by client for all services performed up to and including the termination date. The effective date of termination may be set up to thirty (30) days later than otherwise provided to allow JEO to demobilize personnel and equipment from the site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble project materials in orderly files.

12. GOVERNING LAW: This agreement is to be governed by the law of the state in which the project is located.

13. SUCCESSORS, ASSIGNS, AND BENEFICIARIES: The client and JEO each is hereby bound and the partners, successors, executors, administrators and legal representatives of the client and JEO are hereby bound to the other party to this agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, with respect to all covenants, agreements and obligations of this agreement.

a. Neither the client nor JEO may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under this agreement.

GENERAL CONDITIONS

b. Unless expressly provided otherwise in this agreement: Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by the client or JEO to any contractor, contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

c. All duties and responsibilities undertaken pursuant to this agreement shall be for the sole and exclusive benefit of the client and JEO and not for the benefit of any other party.

14. PRECEDENCE: These standards, terms, and conditions shall take precedence over any inconsistent or contradictory language contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding JEO's services.

15. SEVERABILITY: Any provision or part of the agreement held to be void or unenforceable shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the client and JEO, who agree that the agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

16. NON-DISCRIMINATION CLAUSE: Pursuant to Neb. Rev. Stat. § 73-102, the parties declare, promise, and warrant that they have and will continue to comply fully with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C.A § 1985, et seq.) in that there shall be no discrimination against any employee who is employed in the performance of this agreement, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability or sex.

17. E-VERIFY: JEO shall register with and use the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986, to determine the work eligibility status of new employees physically performing services within the state where the work shall be performed. JEO shall require the same of each consultant.

18. WAIVER OF CONSEQUENTIAL DAMAGES: Client and JEO expressly waive any and all claims for consequential damages for the Project including, but not limited to, loss of use, profits, business, reputation, financing, rental expenses, loss of income, and overhead.

19. DISPUTE RESOLUTION: In the event of any dispute between the Parties related to the Project, the Parties agree to first negotiate in good faith toward a resolution with participation by representatives of each Party holding sufficient authority to resolve the dispute. If such dispute cannot be resolved within fifteen (15) business days, before any action or litigation is initiated other than as required to secure lien rights, the dispute shall be submitted to mediation using a mediator mutually selected by the Parties. Such mediation shall be completed within forty-five (45) days of either the Party's written demand, with each Party to bear its share of the mediation fees and its own respective costs.



Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

July 24, 2025

Notice to file the Annual Certification of Program Compliance and Signing Resolution with the Nebraska Board of Public Roads Classifications and Standards (NBCS) by October 31, 2025.

Please make this an agenda item for your next City Council / Village Board meeting and return to the NBCS by October 31, 2025.

To avoid the suspension of Highway-User Revenue to your municipality please complete the enclosed **MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE** and **SIGNING RESOLUTION** and **return them to the NBCS by October 31, 2025.** Reference Neb. Rev. Stat. §§39-2120 and 39-2121(1).

Penalties for failure to comply can be found in the following State Statutes:

- Failure to comply with the provisions of Neb. Rev. Stat. §39-2115.
- Failure to comply with the provisions of Neb. Rev. Stat. §39-2119.
- Failure to file the Municipal Annual Certification of Program Compliance with the NBCS, Neb. Rev. Stat. §39-2121(2).
- Filing of a materially false Municipal Annual Certification of Program Compliance, Neb. Rev. Stat. §39-2121(3).
- Construction below minimum standards without the prior approval of the NBCS, Neb. Rev. Stat. §39-2121(3).

Note: While the signature of the City Street Superintendent is optional on the certification, the NBCS strongly recommends that the superintendent sign this certification if said municipality has a superintendent.

Please let me know if you have any questions. Email: ndot.blshelp@Nebraska.gov
Phone: (402) 479-4436

Sincerely,

LeMoyne D. Schulz
Secretary for the Board

LDS/2025

Attachments (2)

Vicki Kramer, Director
Department of Transportation

Board of Public Roads Classifications and Standards
1400 Nebraska Parkway
PO Box 94759
Lincoln, NE 68509-4759
dot.nebraska.gov
OFFICE 402-479-4436
ndot.blshelp@nebraska.gov

Kyle A. Anderson
Valley

Roger A. Figard
Lincoln

Barbara J. Keegan
Alliance

Russell Kreachbaum, Jr.
Central City

James A. Litchfield
Wakefield

Steven D. Ramos
Norfolk

Nathan Sorben
Lincoln

Brandon Varilek
Lincoln

Edward R. Wootton, Sr.
Bellevue

LeMoyne D. Schulz
Secretary – ex officio

RESOLUTION

SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2025

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor ☐ Village Board Chairperson ☐ of _____
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

City Council/Village Board Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to **return both pages of the original document** by the filing deadline (October 31, 2025) may result in the suspension of Highway Allocation funds until the documents are filed.

**MUNICIPAL
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
TO
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS
AND STANDARDS
2025**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City ☐ Village ☐ of _____
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has included in its public records a copy of this certification and the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**

Signature of Mayor ☐ Village Board Chairperson ☐ (Required)

(Date)

Signature of City Street Superintendent (Optional)

(Date)

Return the completed original signing resolution and annual certification of program compliance by October 31, 2025 to:

Nebraska Board of Public Roads Classifications and Standards
PO Box 94759
Lincoln NE 68509

