

**City of Falls City**  
2307 Barada Street  
Falls City, NE 68355

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# REQUEST FOR FUTURE AGENDA ITEM OR ADMINISTRATIVE ACTION



## CITY CLERK

All requests for the Agenda must be submitted by noon on the Thursday preceding the meeting in order to be added on the current agenda, any item received after this time would have to be of an emergency nature. Once a request is received, Administration will review it and determine whether or not it requires Board action or if it is an item that needs to be handled by staff.

**Requested Board to Review** (Select One): ☐ **City Council** ☐ **Board of Public Works**

**Date:** \_\_\_\_\_ **Phone No:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Description of Topic & Desired Resolution:**

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**Signature of Requester:** \_\_\_\_\_

**For City Use only**

**Received by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Action Taken:** \_\_\_\_\_  
\_\_\_\_\_