



## PARK/CEMETERY/FACILITY TECHNICAN III

*This job description is intended to present a descriptive list of the range of duties performed by employee(s) in this municipality and is not intended to reflect all duties performed within the job.*

**SUPERVISOR:** Parks & Recreation Director and/or Cemetery Sexton

**SUPERVISE:** None

### **SUMMARY DESCRIPTION**

Under direct supervision of the Parks & Recreation Director and/or general direction of the Parks Technician I and/or Cemetery Sexton, the Technician III performs general and semi-skilled labor in the maintenance, repair, and operation of City parks, the cemetery, recreational facilities, and related buildings. Work is performed under close supervision, with tasks carried out according to established procedures and priorities. Independent judgment is minimal, and assignments typically do not require decision-making outside of clearly defined guidelines.

### **EXAMPLES OF WORK PERFORMED**

**ESSENTIAL FUNCTIONS:** *The following examples of work are illustrative only and are not intended to be all inclusive.*

Assists with turf maintenance activities such as watering, mowing, aerating, fertilizing, top dressing, trimming, edging, spraying, and supporting the repair and maintenance of irrigation sprinkler systems under supervision.

Supports the preparation and upkeep of ballfields, athletic fields, and activity areas for practices and games.

Assists with opening and cleaning park facilities and removing debris and litter from park grounds, structures, and playing fields.

Supports the inspection and repair of park structures and playground equipment by assisting more experienced staff.

Participates in snow removal efforts at public facilities under direction.

Assists with maintenance tasks at the Aquatic Center, Prichard Auditorium, City Hall, Library, and other public facilities as assigned.

Performs basic, supervised preventative maintenance on HVAC systems; assists with minor plumbing and electrical tasks, painting, concrete patching, rough carpentry, and cleaning of floors and carpets.

Assists with horticultural activities including planting, weeding, mulching, trimming, and pruning plants and trees.

Provides support to senior staff in training and overseeing seasonal workers, as directed.

Ensures tools and equipment are cleaned and returned to designated areas; reports any maintenance issues to supervisor.

Maintains courteous interactions with the public, responds to basic inquiries, and refers complaints or issues to supervisory staff.

Operates grounds maintenance equipment, hand tools, and power tools under supervision and in accordance with safety procedures.

Assists with the application of pesticides, herbicides, and other pest control treatments under the guidance of licensed personnel.

Performs related duties as assigned, under the guidance and supervision of higher-level staff.

## **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

- Basic functions and safe use of tools and equipment used in grounds and facility maintenance.
- General principles of landscaping, groundskeeping, and facility upkeep.
- Basic safety practices and procedures related to parks and facility maintenance.
- Safe operation of common hand tools, basic power equipment, and light vehicles under supervision.
- Basic cleanliness and sanitation practices for public facilities.
- Basic mathematical principles.

Simple maintenance procedures used in park and building environments.

### **Ability to:**

- Safely operate basic maintenance equipment and hand tools with direction.
- Perform routine and manual labor tasks including lifting, digging, mowing, and cleaning.
- Learn to perform semi-skilled maintenance duties through on-the-job training.
- Follow detailed oral and written instructions.
- Communicate courteously and effectively with coworkers and the public.
- Work cooperatively as part of a team and under direct supervision.
- Maintain basic records of work performed.
- Learn and apply safety procedures and proper tool handling techniques.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in an outdoor park and indoor facility environments, with travel from site to site; exposure to dust, grease, odors, cleaning agents, chemicals, mechanical and electrical hazards and all types of weather and temperature conditions; works and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; periodically works at heights.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an indoor and outdoor environment; to walk, stand and sit; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, and grasp; to climb heights on ladders; to lift, carry push and/or pull moderate to heavy amounts of weight; to operate equipment and vehicles and to verbally communicate to exchange information; normal visual and hearing range.

## **EDUCATION AND EXPERIENCE**

*Any combination of education and experience that would likely provide the required knowledge and ability is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education/Training:** High school diploma or GED. Some experience in groundskeeping, landscaping, facility maintenance, construction, or a related field is preferred but not required. Any equivalent combination of education, training, and experience that demonstrates the ability to perform the essential duties of the position will be considered.

**License/Certification:** Must possess or have the ability to obtain a valid Nebraska driver's license. CPR, AED, and First Aid certifications must be obtained within six (6) months of employment. The ability to obtain a Commercial Driver's License (CDL) and a Nebraska Non-Commercial Pesticide Applicator License within twelve (12) months of hire is preferred but not required at this level.